



The Mpumalanga Department of Education awaits applications from suitably qualified and experienced persons for appointment to the positions as set out below.

CHIEF EDUCATION SPECIALIST: FET- & INDEPENDENT INSTITUTION COMPLIANCE

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

- Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Sound knowledge of and experience in education management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational-, planning and management skills. Proven expertise in budget and financial management. Computer literacy especially in spread sheets. Valid driver's license. Registration with SACE
- Duties:** Render institutional management services to FET Institutions, including: Administration of the establishment/ amalgamation/ conversion/ closure of institutions/campuses. Facilitation of norms and the distribution of posts for the annual post establishments of FET institutions and campuses, as well as monitoring the utilisation thereof. Evaluation of institutional budget needs, and monitoring of financial audits and accountability. Rendering of assistance to FET institutions to obtain accreditation. Analysis of the financial expenditure of institutions and their quarterly reports regarding progress on operational plans and reporting of "early warning signals". Co-ordination, monitoring and evaluation of the implementation of FET policy and programmes. Co-ordination of the development of institutional strategic plans. Alignment of institutions' financial policies with provincial and national policies. Monitoring of examinations at FET Colleges. Render management services in regard of independent Institutions, including: Verification of enrolments and compliance to minimum standards on a regular basis. Ensuring that the governance of Independent Institutions comply with national and provincial policies. Evaluation of new applications and making recommendations regarding registration. Maintenance of a comprehensive register of all independent schools in the Province. Receiving, analysing and processing applications for subsidy. Administration of subsidies for independent schools

Post Ref No T1/003 - Head Office, Mbombela

Enquiries: Mr PS Zwane, Tel (013) 766 0995

CHIEF EDUCATION SPECIALIST: FOUNDATION PHASE

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

- Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE
- Duties:** Co-ordinate, develop and manage the implementation of curriculum within prescribed national policy in respect of different learning areas at Head Office. Serve as nodal point between the Department of Basic Education and the Department regarding board curriculum for the Foundation Phase. Consult and network
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with stakeholders i.r.o. the above. Manage, co-ordinate and support the duties of staff in the Subdirectorate.

Post Ref No T1/004 - Head Office, Mbombela

Enquiries: Ms MN Ledwaba, Tel (013) 766 5914

CHIEF EDUCATION SPECIALIST: INTERSEN

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

Requirements: An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Co-ordinate, develop and manage the implementation of curriculum within prescribed national policy in respect of different learning areas at Head Office. Serve as nodal point between the Department of Basic Education and the Department regarding board curriculum for the intermediate and senior phase. Consult and network with stakeholders i.r.o. the above. Manage, co-ordinate and support the duties of staff in the Subdirectorate.

Post Ref No T1/005 - Head Office, Mbombela

Enquiries: Ms MN Ledwaba, Tel (013) 766 5914

CHIEF EDUCATION SPECIALIST: LIFE SKILLS

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

Requirements: An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Co-ordinate, manage and evaluate the development and implementation of HIV/Aids Education including programmes with the main focus on prevention, care and support for learners affected and infected with the virus, the provision of HIV/Aids learner support material as well as the monitoring and evaluation of HIV/Aids interventions and strategies and the management of HIV/Aids in schools. Manage the development and maintenance of a strategic collaboration between departments Health, Education, Social Services and Agriculture.

Post Ref No T1/006 - Head Office, Mbombela

Enquiries: Ms TT Nagel, Tel (013) 766 5942

CHIEF EDUCATION SPECIALIST: QUALITY MANAGEMENT AND SUPPORT

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

Requirements: An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Oversee and manage the monitoring and the development and execution of School Improvement Plans. Liaise with other sections of the Department and stakeholders on programmes for quality promotion. Monitor and manage the establishment of a database of needs for logistical and academic support. Solicit responses to the recommendations of Whole School Evaluation, Systemic Evaluation, commissioned research, Examination Reports and stakeholder fora. Manage and monitor the facilitation of external and internal research aimed at quality improvement. Serve in the Provincial Quality Assurance Co-ordinating Committee.

Post Ref No T1/007 - Head Office, Mbombela

Enquiries: Mr ME Zwane, Tel (013) 766 5861

CHIEF EDUCATION SPECIALIST: EDUCATION MANAGEMENT DEVELOPMENT

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

Requirements: An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Manage the co-ordination and development of a provincial education programme to ensure quality leadership in education, including: provision of advice on competencies and performance indicators for education managers; development and management of provincial policies on career pathing, induction and in-service training of education managers at all levels; consolidation and co-ordination of training programmes for education managers as per training strategy; Rendering of support to education managers at the implementation level of education

Post Ref No T1/059 - Head Office, Mbombela. This is a re-advertisement of Ref No. P2/013 previously advertised on the Departmental website of 8 March 2020. Interested applicants should re-apply.

Enquiries: Mr MD Mtembu, Tel (013) 766 5124

CHIEF EDUCATION SPECIALIST: GET

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

Requirements: An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Implement and maintain policy, programmes and systems for general education and training. Implement curriculum for the intermediate and senior phase. Implement and maintain policy, programmes and systems for the provisioning of Early Childhood Education and ABET, as well as for the provisioning of

educational support services. Implement and maintain policy, programmes and systems for learners with special educational needs. Implement curriculum for further education and training. Consult and network with stakeholders i.r.o. the above. Manage, co-ordinate and support the duties of staff in the Subdirectorate.

Post Ref No T1/008 - Nkangala District Office, KwaMhlanga

Enquiries: Ms M Masilela, Tel (013) 947 1816

CHIEF EDUCATION SPECIALIST: TEACHER DEVELOPMENT & GOVERNANCE

Salary: An all-inclusive remuneration package of R 922 635 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.

Requirements: An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the Public Service and education sector related legislation and policy initiatives, including teacher development and governance. Computer literacy. Valid driver's license. Registration with SACE. The following will serve as recommendations: excellent leadership-, interpersonal-, motivational-, analytical and financial management skills; good written and verbal communications skills; writing skills; ability to plan, manage and delegate as well as monitor public administrative functions; innovative, analytical and creative thinking.

Duties: Manage and co-ordinate the development of education management and -governance capacity as well as the development of and support to teachers in presenting learning systems. Co-ordinate, monitor and evaluate the management of district Education Development Centres (EDC's).

Post Ref No T1/009 - Ehlanzeni District Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

ED PSYCHOLOGIST GR 1 (OFFICE BASED): PSYCHOLOGICAL- AND SOCIAL GUIDANCE / PSYCHOLOGICAL SERVICES

Salary: R 724 062 p.a.

Requirements: An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as an Educational Psychologist in a relevant registration category. Registration with the HPCSA as a Psychologist as well as registration with SACE. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Psychologist who performed Community Service. Valid driver's license. Experience in education will be an advantage. Good verbal and written communication skills. Computer literacy. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.

Duties: Coordinate, evaluate and monitor the implementation of inclusive education programmes. Provide support and oversight to District-Based Support Teams. Coordinate the provision of psycho-educational assessments and support services. Manage the implementation of the policy on Screening, Identification, Assessment and Support. Coordinate the provision of psycho-therapeutic support to schools. Manage the transversal teams and supervise student psychologists.

Post Ref No T1/010 - Head Office, Mbombela

Enquiries: Ms PN Mbatha, Tel (013) 766 5844

ED PSYCHOLOGIST GR 1 (OFFICE BASED): PSYCHOLOGICAL- AND SOCIAL GUIDANCE / PSYCHOLOGICAL SERVICES

Salary: R 724 062 p.a.

- Requirements:** An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as an Educational Psychologist in a relevant registration category. Registration with the HPCSA as a Psychologist as well as registration with SACE. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Psychologist who performed Community Service. Valid driver's license. Experience in education will be an advantage. Good verbal and written communication skills. Computer literacy. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.
- Duties:** Provide psycho-educational assessments and support services in schools. Facilitate the implementation of the policy on Screening, Identification, Assessment and Support. Provide specialised psychological support to enhance the functionality of the District-Based Support Team. Develop and facilitate the implementation of preventative and intervention programmes. Provide specialised psychological support to Ordinary Public Schools, Full-Service and Special Schools.

Post Ref No T1/011 - Gert Sibande District Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No T1/012 - Nkangala District Office, KwaMhlanga

Enquiries: Ms M Masilela, Tel (013) 947 1788

**ED PSYCHOLOGIST GR 1 (OFFICE BASED): PSYCHOLOGICAL- AND
SOCIAL GUIDANCE / PSYCHOLOGICAL SERVICES**

Salary: R 724 062 p.a.

- Requirements:** An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Psychologist in a relevant registration category. Registration with the HPCSA as a Psychologist as well as registration with SACE. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Psychologist who performed Community Service. Valid driver's license. Experience in education will be an advantage. Good verbal and written communication skills. Computer literacy. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.
- Duties:** Provide psycho-educational assessments and support services in schools. Facilitate the implementation of the policy on Screening, Identification, Assessment and Support. Provide specialised psychological support to enhance the functionality of the District-Based Support Team. Develop and facilitate the implementation of preventative and intervention programmes. Provide specialised psychological support to Ordinary Public Schools, Full-Service and Special Schools.

Post Ref No T1/014 - Ehlanzeni District Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

Post Ref No T1/015 - Bohlabela District Office, Bushbuckridge

Enquiries: Mr TZ Magoane, Tel (013) 766 7410

**DEPUTY CHIEF EDUCATION SPECIALIST: BUSINESS COMMERCE AND
MGMT STUDIES**

Salary: R 519 429 p.a.

- Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of and experience in educational management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. In depth understanding of the National Curriculum Policy related to the specific learning area. Computer literacy. Valid driver's license. Registration with SACE.
- Duties:** Develop curriculum frameworks and supplementary educational material in line with the specific field of learning and prescribed National Policy. Formulate policy regarding the learning field's curriculum. Function as line function authority between Head Office and the district implementing structures. Evaluate learning support material. Provide inputs regarding evaluation and certification. Consult and network with stakeholders in respect of the above. Manage, co-ordinate and support the training of curriculum implementers in the districts.
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Post Ref No T1/016 - Head Office, Mbombela

Enquiries: Mr NC Buthelezi, Tel (013) 766 5418

DEPUTY CHIEF EDUCATION SPECIALIST: COMPUTERS IN EDUCATION

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Training in computer and network maintenance (e.g. A+, N+ or equivalent) with practical experience will be a recommendation. Credible education management experience will be an advantage. Experience in technical maintenance and end user support. Good organisational-, planning and management skills. Credible management experience. Excellent interpersonal, verbal and written communication skills. Time management and financial management skills. Valid driver's license. Registration with SACE

Duties: Co-ordinate the development and implementation of policy on the provisioning, management and utilisation of computer hardware and software at school and education libraries. Compile and regularly revise the needs-based budget for the Computers in Education (CIE) Service. Compile guidelines on budgeting and stock building for districts, circuits and schools. Facilitate the development and teaching of the subject "Information Skills" in every subject, learning area and grade. Render computerised School Library and Information Services. Render graphic services to the School Library and Information Services. Develop guidelines for training in the utilisation of computer hardware and software by teachers and learners. Co-ordinate training in the utilisation of computer hardware and software by teachers and learners. Liaise with the School Library Service in the districts i.r.o. computers. Liaise with the Curriculum Development Unit, Teacher Development Unit and Management Development Unit. Promote the utilisation of OBE related programmes. Market and promote the Computers in Education Service with all stakeholders.

Post Ref No T1/017 - Head Office, Mbombela

Enquiries: Mr DR van Vuuren, Tel (013) 766 5861

DEPUTY CHIEF EDUCATION SPECIALIST: FET SCIENCE PROGRAMMES

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Credible education management experience will be an advantage. Extensive knowledge of the public service and education sector related legislation, policy initiatives and strategies including quality assurance and assessment frameworks. Proven achievements in promoting the quality of teaching and learning in the applicable subject area. Good organisational, planning and verbal and written communication skills. Innovative, analytical and creative thinking. Computer literacy. Valid driver's license. Registration with SACE. An appropriate recognised Master of Science degree will serve as recommendation.

Duties: Advance the delivery of quality science education in the FET phase. Analyse educator developmental needs. Develop training material. Deliver in service learning programs to educators. Assess the academic and professional qualifications of teachers and advise on the formal upgrading thereof. Provide resource materials and digital curriculum implementation support. Monitor and evaluate effectiveness of programmes and strategies. Support subject teaching in the MST focus schools and Dinaledi schools.

Post Ref No T1/018 - Head Office, MST Academy (eMalahleni)

Enquiries: Ms. MD Ndinisa, Tel (013) 766 5668

DEPUTY CHIEF EDUCATION SPECIALIST: GET SCIENCE PROGRAMMES

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Credible education management experience will be an advantage. Extensive knowledge of the public service and education sector related legislation, policy initiatives and strategies including quality assurance and assessment frameworks. Proven achievements in promoting the quality of teaching and learning in the applicable subject area. Good organisational, planning and verbal and written communication skills. Innovative, analytical and creative thinking. Computer literacy. Valid driver's license. Registration with SACE. An appropriate recognised Master of Science degree will serve as recommendation.

Duties: Advance the delivery of quality science education in the GET phase. Analyse educator developmental needs. Develop training material. Deliver in service learning programs to educators. Assess the academic and professional qualifications of teachers and advise on the formal upgrading thereof. Provide resource materials and digital curriculum implementation support. Monitor and evaluate effectiveness of

programmes and strategies. Support subject teaching in the MST focus schools and Dinaledi schools.

Post Ref No T1/019 - Head Office, MST Acamey (eMalahleni)

Enquiries: Ms. MD Ndinisa, Tel (013) 766 5668

DEPUTY CHIEF EDUCATION SPECIALIST: INSTITUTIONAL GOVERNANCE DEVELOPMENT

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound understanding of departmental and related policies, including the PFMA. Incumbent should be goal orientated and self driven. Good organisational-, planning and project management skills. Excellent interpersonal, verbal and written communication skills. Ability to work under pressure. Computer literacy. Valid driver's license. Registration with SACE

Duties: Co-ordinate and manage a provincial governance capacity development programme to ensure quality of governance at all levels of education. Research, plan, develop, implement and support provincial programmes for SGB's and RCL's. Co-ordinate the provision of materials for capacity building of school governing bodies. Audit governing bodies' managerial capacity in terms of the norms and standards for school funding.

Post Ref No T1/020 - Head Office, Mbombela

Enquiries: Mr J Mambane, Tel (013) 766 0909

DEPUTY CHIEF EDUCATION SPECIALIST: TEACHER EDUCATION & DEVELOPMENT

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Comprehensive knowledge of the education sector related legislation and policies, including the IQMS. Sound knowledge and experience of educational management, project management and HR development strategies. Good organisational- and planning skills. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Ability to work under pressure. Computer literacy. Valid driver's license. Registration with SACE

Duties: Monitor and evaluate learning systems. Research and analyse teacher needs (Induction and INSET). Analyse and develop a database of existing programmes and qualifications for teachers. Co-ordinate and monitor implementation of the teacher development aspects of the IQMS. Determine the appropriateness of educator development programmes. Analyse the district Development Plans and suggest possible teacher support-, development- and mentoring programmes. Support, monitor and analyse the implementation of learning programmes, - systems and learning support materials as well as related in-service education and training for teachers. Support and evaluate policies and strategies set for flexible teaching systems. Provide development, support and mentoring. Develop a consolidated departmental register of teacher training needs and -programmes. Assist in setting standards for performance development. Co-ordinate education development centre activities. Co-ordinate PDP and National Teaching Awards for educators.

Post Ref No T1/021 - Head Office, Mbombela

Enquiries: Mr J Mambane, Tel (013) 766 0909

DEPUTY CHIEF EDUCATION SPECIALIST: LIFE SKILLS

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of and experience in educational management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Develop and implement a HIV/Aids Education programme for schools with the main focus on prevention, care & support for learners affected and infected with the virus. Facilitate the management of HIV/Aids in schools. Provide HIV/Aids learner support material. Monitor and evaluate all HIV/Aids interventions and strategies and assess the impact thereof.

Post Ref No T1/060 - Head Office, Mbombela

Enquiries: Ms TT Nagel, Tel (013) 766 5942

DEPUTY CHIEF EDUCATION SPECIALIST: CIRCUIT MANAGEMENT

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of school administration and the interactions between various role players in education. Competent manager in curriculum delivery. Sufficient knowledge and understanding of current national and provincial education- and public service policies and legislation. Proven track record in the area of co-ordination of activities and participative style of management as well as leadership skills. Proven negotiation and conflict management skills. Ability to communicate effectively with broader spectrum of role players. Good verbal and written communication- and financial management skills. Policy development- and researching skills. Curriculum- and staff developing skills. Valid driver's license. Registration with SACE

Duties: Monitor implementation of curriculars, administrative and financial policies and directives at institutions. Monitor that objectives of institutions are met in accordance with budget allocations. Maintain discipline. Interpret and communicate all policies to stakeholders. Monitoring schools and subject improvement plans. Supervision of schools curriculum by SMTs. Support to the school improvement plans. Monitoring of provisioning of basic school facilities e.g. LTSM and school furniture. Management, leadership and governance of schools work force and school governing bodies. Support and monitoring of quality learning, teaching and assessment. Management of quarterly assessments by ensuring that only external exam marks are submitted in the review sessions. Improvement of learner achievements in ANA and NSC. Management of learners and teachers attendances in the schools, and providing summary of quarterly attendance of learners to the district office. Improve learners promotion rate from grade 8 to 12, increases in Maths, EMS, and Sciences intake per grade. Management of curriculum coverage in schools. Management of support by teachers on learner progression or repeating learners (e.g. ensuring availability of remedial strategies per school). Management of IQMS for school management teams and teachers. Management of learner's progression and reduction of repeating learners from grade R to 12. School monitoring and support to schools and management of school visits and data usage.

Post Ref No T1/022 - Msukaligwa 2 Circuit Office, Ermelo

Post Ref No T1/023 - Dipaliseng Circuit Office, Balfour

Post Ref No T1/024 - Mpuluzi Circuit Office, Mayflower

Post Ref No T1/025 - Mkhondo West Circuit Office, Mkhondo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No T1/026 - Steve Tshwete 2 Circuit Office, Middelburg

Post Ref No T1/027 - Emakhazeni Circuit Office, Waterval Boven

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No T1/028 - Insikazi Circuit Office, Kabokweni

Post Ref No T1/029 - Mgwenya Circuit Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

Post Ref No T1/031 - Arthurseat Circuit Office, Arthurseat Village, Rooiboklaagte

Post Ref No T1/032 - Casteel Circuit Office, Casteel Trust, Ratanang

Post Ref No T1/033 - Manyeleti Circuit Office, Islington

Enquiries: Mr T Magoane, Tel (013) 766 7410

DEPUTY CHIEF EDUCATION SPECIALIST: EDUCATION DEVELOPMENT CENTRE MANAGEMENT

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Manage EDC staff and resources. Organize, provide and coordinate access to ongoing support, in-service training and professional development for educators. Develop and distribute the EDC Program to schools and register educators for training sessions. Encourage educators to play an active role in educational development. Render a advisory service for educators. Support formal research and Action Research projects. Establish and update a data-base of information to include records of training

experience, resources and reference materials available in the EDC. Act as information exchange, and disseminate information to the education community served by the EDC. Produce a quarterly newsletter providing information on new resources available in EDC. Network information across the education community served by the EDC. Promote access to and the use of resources. Acquire relevant curriculum and teaching resources.

Post Ref No T1/034 - Mpuluzi Education Development Centre, Mpuluzi

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No T1/035 - Marapyane Education Development Centre, Tuinplaas

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No T1/036 - Shongwe Education Development Centre, Shongwe Mission

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

DEPUTY CHIEF EDUCATION SPECIALIST: INTERMEDIATE PHASE

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Co-ordinate, develop and manage the implementation of curriculum for the intermediate phase within prescribed national and provincial policy in respect of different learning areas in the district. Ensure quality district leadership and curriculum support in GET education. Manage, co-ordinate and support the duties of GET Curriculum implementers in the district.

Post Ref No T1/037 - Gert Sibande District Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No T1/038 - Nkangala District Office, KwaMhlanga

Enquiries: Ms M Masilela, Tel (013) 947 1816

DEPUTY CHIEF EDUCATION SPECIALIST: SENIOR PHASE

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Co-ordinate, develop and manage the implementation of curriculum for the senior phase within prescribed national and provincial policy in respect of different learning areas in the district. Ensure quality district leadership and curriculum support in GET education. Manage, co-ordinate and support the duties of GET Curriculum implementers in the district.

Post Ref No T1/039 - Nkangala District Office, KwaMhlanga

Enquiries: Ms M Masilela, Tel (013) 947 1816

DEPUTY CHIEF EDUCATION SPECIALIST: FET CURRICULUM

Salary: R 519 429 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

Duties: Co-ordinate, develop and manage the implementation of FET curriculum programmes and processes in the district. Ensure quality leadership and curriculum support in FET education. Manage, co-ordinate and support the performance of FET Curriculum Implementers in the district.

Post Ref No T1/040 - Ehlanzeni District Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

DEPUTY CHIEF EDUCATION SPECIALIST: INTERMEDIATE PHASE

Salary: R 519 429 p.a.

- Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE
- Duties:** Co-ordinate, develop and manage the implementation of curriculum for the intermediate phase within prescribed national and provincial policy in respect of different learning areas in the district. Ensure quality district leadership and curriculum support in GET education. Manage, co-ordinate and support the duties of GET Curriculum implementers in the district.

Post Ref No T1/041 - Ehlanzeni District Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

DEPUTY CHIEF EDUCATION SPECIALIST: SENIOR PHASE

Salary: R 519 429 p.a.

- Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE
- Duties:** Co-ordinate, develop and manage the implementation of curriculum for the senior phase within prescribed national and provincial policy in respect of different learning areas in the district. Ensure quality district leadership and curriculum support in GET education. Manage, co-ordinate and support the duties of GET Curriculum implementers in the district.

Post Ref No T1/042 - Ehlanzeni District Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

Post Ref No T1/043 - Bohlabela District Office, Bushbuckridge

Enquiries: Mr TZ Magoane, Tel (013) 766 7410

ED THERAPIST GR 1: OCCUPATIONAL THERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT

Salary: R 322 746 p.a.

- Requirements:** An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA). Registration with the HPCSA as a Therapist in the specific field (Occupational Therapy or Speech Therapy) as well as registration with SACE. Valid driver's license. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Therapist who performed Community Service. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.
- Duties:** Function as integral member of the professional multi-disciplinary team dealing with learners with special needs. Provide specific therapy (occupational- or speech therapy) to learners who have perceptual-motor problems, physical and neurological impairment, sensory integration and developmental backlogs. Implement prevention and intervention support programmes with regard to learners with special needs.

Post Ref No T1/048 - Basizeni Special School (SID), Embalenhle

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No T1/049 - Mantjedi Special School (SID), Pankop, Hammanskraal

Post Ref No T1/050 - Pelonolo Special School (SID), Skilpadfontein

Post Ref No T1/051 - Wolvenkop Special School (SID), Bronkhorstspuit

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No T1/052 - Silindokuhle Special School (SID), Mangweni, Kwalugedlane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

ED THERAPIST GR 1: OCCUPATIONAL THERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT

Salary: R 322 746 p.a.

Requirements: An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA). Registration with the HPCSA as a Therapist in the specific field (Occupational Therapy or Speech Therapy) as well as registration with SACE. Valid driver's license. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Therapist who performed Community Service. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.

Duties: Function as integral member of the professional multi-disciplinary team dealing with learners with special needs. Provide specific therapy (occupational- or speech therapy) to learners who have perceptual-motor problems, physical and neurological impairment, sensory integration and developmental backlogs. Implement prevention and intervention support programmes with regard to learners with special needs.

Post Ref No T1/053 - Ehlanzeni District Office, Kanyamazane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

ED THERAPIST GR 1: SPEECH THERAPIST (SCHOOL BASED): SPECIAL SCHOOL

Salary: R 322 746 p.a.

Requirements: An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA). Registration with the HPCSA as a Therapist in the specific field (Occupational Therapy or Speech Therapy) as well as registration with SACE. Valid driver's license. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Therapist who performed Community Service. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.

Duties: Function as integral member of the professional multi-disciplinary team dealing with learners with special needs. Provide specific therapy (occupational- or speech therapy) to learners who have perceptual-motor problems, physical and neurological impairment, sensory integration and developmental backlogs. Implement prevention and intervention support programmes with regard to learners with special needs.

Post Ref No T1/054 - Silindokuhle Special School (SID), Mangweni, Kwalugedlane

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

ED THERAPIST GR 1: OCCUPATIONAL THERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT

Salary: R 322 746 p.a.

Requirements: An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA). Registration with the HPCSA as a Therapist in the specific field (Occupational Therapy or Speech Therapy) as well as registration with SACE. Valid driver's license. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Therapist who performed Community Service. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.

Duties: Function as integral member of the professional multi-disciplinary team dealing with learners with special needs. Provide specific therapy (occupational- or speech therapy) to learners who have perceptual-motor problems, physical and neurological impairment, sensory integration and developmental backlogs. Implement prevention and intervention support programmes with regard to learners with special needs.

Post Ref No T1/055 - Estralita Special School (SID), Mashishing

Enquiries: Mr T Magoane, Tel (013) 766 7410

APPLICATIONS:

Applications should be submitted on Form Z.83, obtainable from any Public Service Department as well as on the Mpumalanga Department of Education website at www.mpumalanga.gov.za/education/, **select the Vacancies icon**. Applications must in all cases be accompanied by a recent updated comprehensive CV, originally certified copies (**not older than three months**) of all qualifications, proof of registration with the HPCSA and RSA ID-document, as well as

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valid driver's license where required. **Please note that a passport or driver's license will not be accepted in lieu of an Identity Document. Failure to attach the requested documents will result in your application not being considered.** A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered.

NB! APPLICANTS MUST ENSURE THAT THEY FULLY COMPLETE PART A, B AND C AS WELL AS THE DECLARATION AND SIGN FORM Z 83, EVEN IF THEY ARE ATTACHING A CV. INCOMPLETE AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.

NB!! IF YOU ARE CURRENTLY IN SERVICE, PLEASE INDICATE YOUR PERSAL NUMBER AT THE TOP OF FORM Z83.

Applications should be mailed to:

The Head of Department, Mpumalanga Department of Education,
Private Bag x 11341, Nelspruit, 1200,
For attention: Mr. G Mathebula, HR Provisioning.

Applications may also be placed (recorded in the register) in the application container located at the Security Desk, Upper Ground, Building 5 of the Riverside Government Complex, but will be removed on **Thursday 7 April 2022**.

NOTE:

*The Mpumalanga Department of Education is committed to provide equal opportunities and practices affirmative action employment. It is the intention of the Department to promote representivity (disability, gender and race) through the filling of posts and a candidate whose transfer / promotion / appointment will promote representivity will receive preference.

*The filling of posts will be done in terms of the Department's need to meet Employment Equity targets.

***To enable the Department to promote employment equity of persons with disabilities, applicants with disabilities who wish to apply for these posts are required to attach documentary proof substantiating his/her disability, failing which applicants will be categorized as not having a disability.**

***The principle of Recognition of Prior Learning may be considered in respect of serving Public Servants.**

*Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time.

*The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment.

*Candidates recommended for appointment will be subject to a vetting process prior to appointment.

*If no response is received from Mpumalanga Department of Education within 90 days after the closing date of the advert, applicants must assume that their application was not successful.

CLOSING DATE:

The closing date for the receipt of all applications is **16:00 on Thursday 7 April 2022**. No applications received by the Directorate: HR Provisioning (H/O) after the closing date and time will be considered. It should be noted that the Department will not take responsibility for applications received after the closing date and time even if said applications were sent through Post Office speed services or a courier service.