



MPUMALANGA PROVINCIAL GOVERNMENT

Department of Local Government

Company name: _____

APPLICATION FOR REGISTRATION

Reference: DLG/DB/09

1. In order to give all prospective suppliers of goods and services an equal opportunity to do business with the **Mpumalanga Provincial Department of Local Government (DLG)**, the department maintains a database of suppliers from which quotations will be sourced for departmental requirements 2009/2010.
2. The database for initial registration shall remain open until 6 March 2009. Thereafter the businesses may update on a quarterly basis. **Late registrations will only be considered during the next quarterly update, which is end of June, end of September and end of December 2009. This must be kept in mind when attaching tax clearance certificates. Once a tax clearance has expired, the supplier's registration will be deactivated until such time that a new valid tax clearance has been submitted.**
3. Suppliers will be allowed to register for a maximum of 3 services / commodities.
4. The following checklist will be used to effect successful registration:
 - Fax number / e-mail address
 - Physical address / Postal address
 - Contact number
 - Signed and completed application forms
 - Points claimed by Historically disadvantaged individuals
 - Valid, original Tax clearance certificate
 - Trade references
 - Certificate of incorporation from the Registrar of Companies (CIPRO)
 - Brief company profile, organogram and brochures
 - Proof of accreditation / registration / dealerships / affiliation to relevant professional institutions or regulatory councils relevant to the type of service or commodity
 - Certified copies of ID document of company member(s) (ownership)
 - Cancelled cheque
 - Certified copy of water and lights account
 - Proof of roadworthy and licensed delivery vehicle (i.e. certified copy of licence disc);
5. The application forms are free of charge.
6. Suppliers should take note of the special conditions indicated in the application forms in order to ensure successful registration.
7. Contact for registration related enquiries: Mr R B Manzini: 013 766 6257 or Mr T G Nzimande: 013 766 6374
8. This application form must be completed and submitted before 12:00 on 06/03/2009 at any of the tender boxes located at the following Provincial SCM offices:
 - NELSPRUIT: Riverside Government Complex, Building no 9, Government Boulevard,

- MIDDELBURG: Department of Public Works, Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets, Old TPA Building, Upper ground floor, Office numbers A20, 21 and 25
 - PIET RETIEF: Department of Social Services, Population and Development, Old TPA Building, 18 Joubert Street (Cnr Kruger and Joubert Street)
 - KWAMHLANGA: KwaMhlanga Government Complex, Department of Finance, Building No. 12, Computer Centre
 - EVANDER: Western Block, CMTC Building, Department of Health, Braam Fischer Street
 - BUSHBUCKRIDGE: Bushbuckridge Advice Centre, Department of Finance, Protea building
9. Suppliers must comply with all the indicated requirements for registration to be finalised. Failure to do so may result in the application being declined. **INCOMPLETE APPLICATION FORMS MAY INVALIDATE OR DELAY YOUR REGISTRATION.**
10. Registration does not automatically guarantee business from the DLG.
11. The Department shall aim to keep an accreditation system whereby vendor performance such as reliability, good service and quality products as well as value for money will be indicated on the database. This may result in some suppliers qualifying for quotations for a higher value or more frequent rotation.
12. Preference will be given to registered suppliers but it does not necessarily follow that suppliers who are not yet registered will be totally excluded from quoting for the supplying of goods or services to the Department. It is envisaged however, that this database will contribute to efficient administration and compliance with the Government Supply Chain requirements.
13. It should be noted that the Department of Local Government reserves the right to accept or reject any application without being obliged to give any reasons in this respect
14. Suppliers will not be notified whether application was accepted or not but will be advised of the outcome if telephonically requested
15. It shall be the responsibility of the supplier to inform the Department of any changes in writing, and further to re-submit a valid original tax clearance, should the current tax clearance validity elapse.
16. Should any information be discovered to be fraudulent or untrue, the supplier's registration will immediately be cancelled.

On behalf of _____ **(company name)**

I _____ **(full name) hereby agree that I have taken note of the requirements needed to ensure successful registration as a supplier on the database of the Mpumalanga Department of Local Government.**

_____ **(Signature)** _____ **(Date)**

Region in which the above mentioned company is situated:

Nkangala

Ehlanzeni

Bushbuckridge

Gert Sibande

Other Province:

(please specify)

Communications	100	50	10	5
Other Trade	100	50	10	5
Commercial Agents	100	50	10	5
Community & Social Services	100	50	10	5
Personal Services	100	50	10	5

SMME status of your enterprise: (Please ✓ the relevant box)
(According to SMME table) (Compulsory)

List of trade references

SUPPLIERS (LIST AT LEAST THREE)					
COMPANY NAME	PHYSICAL ADDRESS	CONTACT NAME	TELEPHONE NUMBER	TYPE OF GOODS PROCURED	ANNUAL VALUE OF ACCOUNT
1					
2					
3					
CUSTOMERS (LIST AT LEAST THREE)					
CLIENT	PERIOD OF CONTRACT	CONTACT NAME	TELEPHONE NUMBER	TYPE OF GOODS SUPPLIED	ANNUAL AVERAGE OF THE CONTRACT VALUE OR TOTAL ORDERS
1					
2					
3					

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2001 PURCHASES

This preference form must form part of all bid or quotations invited. It contains general information and serves as a claim form for Historically Disadvantaged Individual (HDI) preference points as well as a summary for preference points claimed for attainment of other specified goals

NB: BEFORE COMPLETING THIS FORM, SUPPLIERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF EQUITY OWNERSHIP BY HISTORICALLY DISADVANTAGED INDIVIDUALS (HDIs), AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2001.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bid or quotations:
 - the 80/20 system for requirements with a Rand value of up to R500 000; and
 - the 90/10 system for requirements with a Rand value above R500 000.
- 1.2 The value of this bid or quotation is estimated not to exceed R500 000 and therefore the 80/20 system shall be applicable.
- 1.3 Preference points for this bid or quotation shall be awarded for:
 - (a) Price; and
 - (b) Specific contract participation goals, as specified in the attached forms.
- 1.3.1 The points for this bid or quotation are allocated as follows:

	POINTS
1.3.1.1 PRICE	80
1.3.1.2 SPECIFIC CONTRACT PARTICIPATION GOALS	
(a) Historically Disadvantaged Individuals:	
(i) who had no franchise in national elections before the 1983 and 1993 Constitutions	5
(ii) who is a female	5
(iii) who has a disability	5
(b) Other specific goals (goals of the RDP- plus local manufacture)	
(i) locality in terms of Province	5
Total points for Price, HDIs and other RDP-goals must not exceed	100

Separate Preference Points Claim Forms will be used for the promotion of the specific goals for which points have been allocated in paragraph 1.3.1.2 (b) above.

- 1.4 Failure on the part of a supplier to fill in and/or to sign this form may be interpreted to mean that preference points are not claimed.
- 1.5 The purchaser reserves the right to require of a supplier, either before a bid or quotation is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. GENERAL DEFINITIONS

- 2.1 "**Acceptable bid or quotation**" means any bid or quotation, which, in all respects, complies with the specifications and conditions of bid or quotation as set out in the bid or quotation document.
- 2.2 "**Bid or quotation**" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods, works or services.
- 2.3 "**Comparative price**" means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration.
- 2.4 "**Consortium or joint venture**" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract.
- 2.5 "**Contract**" means the agreement that results from the acceptance of a bid or quotation by an organ of state.
- 2.6 "**Specific contract participation goals**" means the goals as stipulated in the Preferential Procurement Regulations 2001.
- 2.6.1 In addition to above-mentioned goals, the Regulations [12.(1)] also make provision for organs of state to give particular consideration to procuring locally manufactured products.
- 2.7 "**Control**" means the possession and exercise of legal authority and power to manage the assets, goodwill and daily operations of a business and the active and continuous exercise of appropriate managerial authority and power in determining the policies and directing the operations of the business.
- 2.8 "**Disability**" means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
- 2.9 "**Equity Ownership**" means the percentage ownership and control, exercised by individuals within an enterprise.

- 2.10 **“Historically Disadvantaged Individual (HDI)”** means a South African citizen
- (1) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No 110 of 1983) or the Constitution of the Republic of South Africa, 1993, (Act No 200 of 1993) (“the interim Constitution); and/or
 - (2) who is a female; and/or
 - (3) who has a disability:
provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be a HDI;
- 2.11 **“Management”** means an activity inclusive of control and performed on a daily basis, by any person who is a principal executive officer of the company, by whatever name that person may be designated, and whether or not that person is a director.
- 2.12 **“Owned”** means having all the customary elements of ownership, including the right of decision-making and sharing all the risks and profits commensurate with the degree of ownership interests as demonstrated by an examination of the substance, rather than the form of ownership arrangements.
- 2.13 **“Person”** includes reference to a juristic person.
- 2.14 **“Rand value”** means the total estimated value of a contract in Rand denomination that is calculated at the time of bid or quotation invitations and includes all applicable taxes and excise duties.
- 2.15 **“Small, Medium and Micro Enterprises (SMMEs)”** bears the same meaning assigned to this expression in the National Small Business Act, 1996 (No 102 of 1996).
- 2.16 **“Sub-contracting”** means the primary contractor’s assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 2.17 **“Trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person.
- 2.18 **“Trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ESTABLISHMENT OF HDI EQUITY OWNERSHIP IN AN ENTERPRISE

- 3.1 Equity ownership shall be equated to the percentage of an enterprise which is owned by individuals classified as HDIs, or in the case of a company, the percentage shares that are owned by individuals classified as HDIs, who are actively involved in the management and daily business operations of the enterprise and exercise control over the enterprise, commensurate with their degree of ownership.
- 3.2 Where individuals are not actively involved in the management and daily business operations and do not exercise control over the enterprise commensurate with their degree of ownership, equity ownership may not be claimed.

4. ADJUDICATION USING A POINT SYSTEM

- 4.1 The supplier obtaining the highest number of points will be awarded the contract.
- 4.2 Preference points shall be calculated after prices have been brought to a comparative basis.
- 4.3 Points scored will be rounded off to 2 decimal places.
- 4.4 In the event of equal points scored, the bid or quotation will be awarded to the supplier scoring the highest number of points for specified goals.

5. POINTS AWARDED FOR PRICE

5.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid or quotation under consideration
 P_t = Rand value of bid or quotation under consideration
 P_{\min} = Rand value of lowest acceptable bid or quotation

6. Points awarded for historically disadvantaged individuals

6.1 In terms of Regulation 13 (2) preference points for HDI's are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed in Regulation 13 (5) (c):

$$NEP = NOP \times \frac{EP}{100}$$

Where

NEP = Points awarded for equity ownership by an HDI

NOP = The maximum number of points awarded for equity ownership by an HDI in that specific category

EP = The percentage of equity ownership by an HDI within the enterprise or business, determined in accordance with the definition of HDI's.

6.2 Equity claims for a trust will only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the trust.

6.3 Documentation to substantiate the validity of the credentials of the trustees contemplated above must be submitted.

6.4 Listed companies and tertiary institutions do not qualify for HDI preference points.

6.5 A consortium or joint venture may, based on the percentage of the contract value managed or executed by their HDI-members, be entitled to preference points in respect of an HDI.

6.6 A person awarded a contract as a result of preference for contracting with, or providing equity ownership to an HDI, may not subcontract more than 25% of the value of the contract to a person who is not an HDI or does not qualify for the same number or more preference for equity ownership.

7. BID OR QUOTATION DECLARATION

7.1 Suppliers who claim points in respect of equity ownership must complete the Bid or quotation Declaration at the end of this form.

8. EQUITY OWNERSHIP CLAIMED IN TERMS OF PARAGRAPH 2.10 ABOVE. POINTS TO BE CALCULATED FROM INFORMATION FURNISHED IN PARAGRAPH 9.8.

	Ownership	Percentage owned	Points claimed
8.1	Equity ownership by persons who had no franchise in the national elections	%
8.2			
8.3	Equity ownership by women	%
8.4			
8.5	Equity ownership by disabled persons*	%

*If points are claimed for disabled persons, indicate nature of impairment (see paragraph 2.8 above)

9 DECLARATION WITH REGARD TO EQUITY

9.1 Name of firm :.....

9.2 VAT registration number :.....

9.3 Company registration number :.....

9.4 TYPE OF FIRM

- Partnership
- One person business/sole trader
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
 - Supplier
 - Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

9.7 TOTAL NUMBER OF YEARS THE FIRM HAS BEEN IN BUSINESS?

9.8 List all Shareholders by Name, Position, Identity Number, Citizenship, HDI status and ownership, as relevant. Information to be used to calculate the points claimed in paragraph 8.

Name	Date/Position occupied in Enterprise	ID Number	Date RSA Citizenship obtained	* HDI Status			% of business / enterprise owned
				No franchise prior to elections	Women	Disabled	

*Indicate YES or NO

9.9 Consortium / Joint Venture

9.9.1 In the event that preference points are claimed for HDI members by consortia / joint ventures, the following information must be furnished in order to be entitled to the points claimed in respect of the HDI member:

Name of HDI member (to be consistent with paragraph 9.8)	Percentage (%) of the contract value managed or executed by the HDI member

9.10 I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm certify that points claimed, based on the equity ownership, indicated in paragraph 8 of the foregoing certificate, qualifies the firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) The Equity ownership claimed is in accordance with the General Conditions as indicated in paragraph 1 of this form.

(iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 8, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.

(iv) If the claims are found to be incorrect, the purchaser may, in addition to any other remedy it may have -

(a) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(b) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(c) impose a financial penalty more severe than the theoretical financial preference associated with the claim which was made in the bid or quotation; and

.....
SIGNATURE(S) SUPPLIERS

WITNESSES:

1.

2.

DATE:.....

ADDRESS:.....

.....
.....

It is compulsory for suppliers to list their involvement in other companies that is registered or applying for registration on the database of the DLG (list company names below):

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the principal, or persons having a kinship with persons employed by the principal, including a blood relationship, may make an offer or offers in terms of this invitation to bid or quotation. In view of possible allegations of favouritism, should the resulting bid or quotation, or part thereof, be awarded to persons employed by the principal, or to persons connected with or related to them, it is required that the supplier or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where-
 - the supplier is employed by the principal; and/or
 - the legal person on whose behalf the bid or quotation document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid or quotation(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid or quotation.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid or quotation.
 - 2.1 Are you or any person connected with the bid or supplier, employed by the principal?

 - 2.1.2 If so, state particulars.

2.2 Do you, or any person connected with the bid or supplier, have any relationship (family, friend, other) with a person employed by the principal and who may be involved with the evaluation and or adjudication of this bid or quotation? _____

2.2.1 If so, state particulars.

2.3 Are you, or any person connected with the bid or supplier, aware of any relationship (family, friend, other) between the bid or supplier and any person employed by the principal who may be involved with the evaluation and or adjudication of this bid or quotation? - _____

2.3.1 If so, state particulars.

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.3.1 ABOVE IS CORRECT.

.....
Signature Date

.....
Position Name of company

DECLARATION OF PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 2 The bid or quotation of any supplier may be disregarded if that company, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid or quotation.**

Item	Question	Yes	No
4.1	<p>Is the supplier or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>
4.1.1	If so, furnish particulars:		

4.2	Is the supplier or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the supplier or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the supplier and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of company

SIGNATURE OF OWNER OR
AUTHORISED REPRESENTATIVE

DATE

SIGNATURE OF OWNER OR
AUTHORISED REPRESENTATIVE

DATE

COMMODITIES

Compulsory - please indicate which commodities you trade in or which services you provide

NO	DISRIPTION OF COMMODITY	X
1	ABRASIVES	
2	ACCOMODATION	
3	ACCOUNTING & BOOKKEEPING SERVICES	
4	ACCOUNTING SYSTEMS SOFTWARE	
5	ACCUMULATORS	
6	ADVERTISING	
7	ADVERTISING AND PRINTING	
8	AGRICULTURAL SERVICES & EQUIPMENT	
9	AIR CONDITIONING SERVICES & REPAIRS	
10	AIR CONDITIONING SYSTEMS & CONTRACTORS	
11	AIRCRAFT HIRE, SERVICING & REPAIRS	
12	AIRLINES	
13	ALARM SYSTEMS AND EQUIPMENT	
14	ANTI VIRUS SOFTWARE	
15	ARCHITECTS & ARCHITECTURAL SERVICES	
16	ARCHIVING SERVICES & SYSTEMS	
17	ART & CRAFT MATERIALS	
18	ASSET MANAGEMENT SYSTEMS	
19	ASSET MANAGEMENT SYSTEMS BARCODE	
20	ASSOCIATIONS & FEDERATIONS	
21	ASSURANCE COMPANIES	
22	AUCTIONEERS	
23	AUDIO VISUAL AIDS & EQUIPMENT	
24	AUDIO VISUAL EQUIPMENT	
25	AUDIO VISUAL EQUIPMENT HIRE	
26	AUDIO VISUAL EQUIPMENT REPAIRS & SERVICES	
27	AUDIO VISUAL PRODUCTIONS	
28	AUDIO-VISUAL PRESENTATIONS	
29	AUDITING SERVICES	
30	AUTO SPARE PARTS & REPAIRS	
31	AUTOMATION & CONTROL SERVICES	
32	BACKUP SERVICES COMPUTER DATA	
33	BADGES CONFERENCE,EMBROIDERED, METAL	
34	BAGS CONFERENCE / TRAVEL / PROMOTIONAL	
35	BAGS REFUSE & PLASTIC	
36	BAKERIES	
37	BANKS & FINANCIAL INSTITUTIONS	
38	BANQUETING EQUIPMENT	
39	BAR CODE AND MAGNETIC CARDS	
40	BARCODE SOFTWARE & PRINTERS	
41	BATTERIES	
42	BEVERAGES & ALCOHOL	
43	BLASTING CONTRACTORS	
44	BLINDS & AWNINGS	
45	BOILERS	
46	BOOKS	
47	BREAKDOWN SERVICE ROAD	
48	BREWERIES & BAR REQUISITES	
49	BRICKLAYERS	
50	BROKERS FINANCE	
52	BROKERS LABOUR	
53	BUILDING CONTRACTORS	
54	BUILDING MATERIALS & HARDWARE	
55	BUILDING SERVICES	
56	BUSINESS ADVISORY SERVICES (BAS)	
57	BUSINESS ANALYSIS AND DESIGN	

58	BUSINESS MANAGEMENT	
59	BUSINESS PLANS	
60	BUSINESS SOLUTIONS	
61	BUSINESS STRATEGY DEVELOPMENT	
62	BUSINESS SYSTEMS SOFTWARE	
63	BUSINESS TRAINING AND SKILLS SERVICES	
64	CABINET MAKERS	
65	CABLING CONTRACTORS	
66	CABLING SYSTEMS & MANAGEMENT	
67	CABLING SYSTEMS TELEPHONE	
68	CALL CENTRES & CALL CENTRE SOLUTIONS	
69	CANDLES	
70	CARDS IDENTIFICATION	
71	CARPENTERS * CARPENTRY	
72	CARPET CLEANING SERVICES	
73	CARPETS* CARPETING	
74	CARTRIDGES	
75	CATERING EQUIPMENT & EQUIPMENT HIRE	
76	CATERING SERVICES	
77	CEILING CONTRACTORS	
78	CELLULAR TELEPHONE NETWORK PROVIDERS	
79	CELLULAR TELEPHONES SALES AND CONTRACTS	
80	CERTIFICATION SERVICES	
81	CHAMBERS COMMERCE & INDUSTRY	
82	CHANGE MANAGEMENT	
83	CHARTER SERVICES AIRCRAFT	
84	CHARTERED ACCOUNTANTS	
85	CHEMICAL TRANSPORT UNITS	
86	CHEMICALS	
87	CLEANING CHEMICALS	
88	CLEANING EQUIPMENT GENERAL	
89	CLEANING SERVICES	
90	CLOSED CIRCUIT TV	
91	CLOTHING GENERAL/PROTECTIVE & UNIFORMS	
92	CLOTHING MANUFACTURERS	
93	COFFEE & VENDING MACHINES	
94	COLLEGES	
95	COMPUTER CABLING SYSTEMS	
96	COMPUTER COMPONENTS	
97	COMPUTER CONSUMABLES	
98	COMPUTER HARDWARE & PRINTERS	
99	COMPUTER NETWORKING	
100	COMPUTER REPAIRS	
101	COMPUTER SERVICES	
102	COMPUTER SOFTWARE	
103	COMPUTER SOLUTIONS	
104	CONCRETE PRODUCTS	
105	CONFERENCE ACCESSORIES	
106	CONFERENCE CENTRES & FACILITIES	
107	CONFERENCING CENTRES & FACILITIES	
108	CONFERENCING SYSTEMS	
109	CONSTRUCTION CONTRACTORS	
110	CONSTRUCTION SERVICES GENERAL	
111	CONSTRUCTION STEEL	
112	CONSULTING SERVICES	
113	CONSULTING:ASSET MANAGMENT	
114	CONSULTING:ACCESS CONTROL SYSTEMS	
115	CONSULTING:ACOUSTIC SERVICES & MATERIALS	
116	CONSULTING:ACQUISITION MANAGEMENT	

117	CONSULTING:ACTUARIES & REMUNERATION SERVICE	
118	CONSULTING:ADMINISTRATION	
119	CONSULTING:ADMINISTRATION EMPLOYEE	
120	CONSULTING:ADVERTISING	
121	CONSULTING:AGRICULTURAL ENGINEERS	
122	CONSULTING:AIR POLLUTION ENGINEERS	
123	CONSULTING:ASSET MANAGEMENT & BARCODING	
124	CONSULTING:ASSET SOFTWARE	
125	CONSULTING:BUSINESS MANAGEMENT	
126	CONSULTING:BUSINESS SKILLS	
127	CONSULTING:CATERING	
128	CONSULTING:CHEMICAL ENGINEERS	
129	CONSULTING:CIVIL ENGINEERING	
130	CONSULTING:COMBUSTION ENGINEERS	
131	CONSULTING:COMMUNICATION	
132	CONSULTING:COMMUNICATION NETWORK	
133	CONSULTING:COMMUNICATION STRATEGIES & SYSTEMS	
134	CONSULTING:COMMUNITY BUILDING	
135	CONSULTING:COMMUNITY SERVICES	
136	CONSULTING:COMPUTER LITERARY	
137	CONSULTING:COMPUTER PROGRAMMING & SOFTWARE	
138	CONSULTING:COMPUTER SYSTEM & SOLUTIONS	
139	CONSULTING:CONCEPTUAL	
140	CONSULTING:CONFERENCE & EVENTS	
141	CONSULTING:CONSTRUCTION ENGINEERS	
142	CONSULTING:CORPORATE ID	
143	CONSULTING:CUSTOMER INTERACTIONS	
144	CONSULTING:DATABASE	
145	CONSULTING:DESIGN SERVICES	
146	CONSULTING:DISTRIBUTION	
147	CONSULTING:DRAINAGE	
148	CONSULTING:E-BUSINESS STRATEGIES	
149	CONSULTING:ECONOMETRIC SURVEY	
150	CONSULTING:ECONOMIC STRATEGY	
151	CONSULTING:ECONOMIC TRADE	
152	CONSULTING:ECONOMICS	
153	CONSULTING:ECO-TOURISM	
154	CONSULTING:EDUCATION	
155	CONSULTING:ELECTRICAL ENGINEERS	
156	CONSULTING:ELECTRONIC	
157	CONSULTING:EMERGENCY & DISASTER MANAGEMENT	
158	CONSULTING:EMPLOYEE BENEFIT & EMPOWERMENT	
159	CONSULTING:EMPLOYEE DEVELOPMENT	
160	CONSULTING:EMPLOYMENT EQUITY	
161	CONSULTING:EMPOWERMENT MODELS	
162	CONSULTING:EMPOWERMENT WOMEN	
163	CONSULTING:ENERGY RESOURCES	
164	CONSULTING:ENGINEERS	
165	CONSULTING:ENGINEERS HYDRAULIC	
166	CONSULTING:ENGINEERS INSTRUMENTATION	
167	CONSULTING:ENTREPRENURIAL SKILLS	
168	CONSULTING:ENVIRONMENTAL	
169	CONSULTING:ERECTION ENGINEERS	
170	CONSULTING:EVALUATION ASSETS	
171	CONSULTING:EXHIBITIONS	
172	CONSULTING:EXPORT & IMPORT	
173	CONSULTING:FINANCIAL & SYSTEM INTEGRATION	
174	CONSULTING:FINANCIAL ADMINISTRATION	
175	CONSULTING:FINANCIAL PLANNING	
176	CONSULTING:FINANCIAL SYSTEMS	
177	CONSULTING:FLEET SERVICES MANAGEMENT	
178	CONSULTING:FORENSIC	

179	CONSULTING:FURNACES	
180	CONSULTING:GENDER EQUITY	
181	CONSULTING:GEOGRAPHICAL INFORMATION	
182	CONSULTING:GEOLOGICAL SERVICES	
183	CONSULTING:GEOPHYSICAL	
184	CONSULTING:GOVERNANCE	
185	CONSULTING:HEALTH CARE	
186	CONSULTING:HOUSING	
187	CONSULTING:HUMAN RECOURCES	
188	CONSULTING:INDUSTRIAL	
189	CONSULTING:INFORMATION MANAGEMENT	
190	CONSULTING:INFRASTRUCTURE	
191	CONSULTING:INSTITUTIONAL	
192	CONSULTING:INSURANCE	
193	CONSULTING:INTERIOR DECORATING	
194	CONSULTING:INTERNATIONAL TRADE	
195	CONSULTING:INTERNET	
196	CONSULTING:IT SERVICES & STRATEGIES	
197	CONSULTING:JOURNALISM	
198	CONSULTING:LABORATORY	
199	CONSULTING:LABOUR	
200	CONSULTING:LANDSCAPE SERVICES	
201	CONSULTING:LEGAL SERVICES	
202	CONSULTING:LOCAL GOVERNANCE	
203	CONSULTING:LOGISTICAL SERVICES	
204	CONSULTING:LOGISTICS SYSTEMS	
205	CONSULTING:MANAGEMENT	
206	CONSULTING:MANAGEMENT TOOLS	
207	CONSULTING:MARKETING & ADVERTISING	
208	CONSULTING:MECHANICAL ENGINEERS	
209	CONSULTING:MEDIA RELATIONS	
210	CONSULTING:METALLURGICAL SERVICES	
211	CONSULTING:METAPHYSICAL & EMOTIONAL	
212	CONSULTING:MULTIMEDIA	
213	CONSULTING:OPERATION FIELDS	
214	CONSULTING:ORGANSATIONAL DYNAMICS	
215	CONSULTING:PERFORMANCE MANAGEMENT	
216	CONSULTING:PERSONAL DEVELOPMENT	
217	CONSULTING:PERSONNEL	
218	CONSULTING:POWER SUPPLY & SYSTEMS	
219	CONSULTING:PROJECT MANAGEMENT	
220	CONSULTING:PROMOTIONS & ADVERTISING	
221	CONSULTING:PROPERTY DEVELOPMENT	
222	CONSULTING:PUBLIC RELATIONS & SERVICES	
223	CONSULTING:QUALITY CONTROL	
224	CONSULTING:RISK MANAGEMENT	
225	CONSULTING:ROAD ENGINEERS	
226	CONSULTING:SCIENTIFIC	
227	CONSULTING:SECRETARIAL	
228	CONSULTING:SKILLS ANALYSIS & DEVELOPMENT	
229	CONSULTING:SMALL BUSINESS DEVELOPMENT	
230	CONSULTING:SOFTWARE BUSINESS	
231	CONSULTING:SPORT	
232	CONSULTING:STRATEGIC PLANNING & DEVELOPMENT	
233	CONSULTING:STRATEGIES	
234	CONSULTING:STRESS MANAGEMENT	
235	CONSULTING:TAXATION	
236	CONSULTING:TECHNICAL SKILLS	
237	CONSULTING:TECHNOLOGY	
238	CONSULTING:TELECOMMUNICATION	
239	CONSULTING:TENDER EVALUATIONS	
240	CONSULTING:TOWNSHIP & RURAL PROJECTS	
241	CONSULTING:VENTILATION ENGINEERS	

242	CONSULTING:WASTE
	CONSULTING:WATER PURIFICATION, SUPPLY &
243	STORAGE
244	CONSULTING:WORKPLACE SURVEYS & NEED ANALYSIS
245	CONSUMER PERSONAL CARE PRODUCTS
246	CONTAINERS & PACKAGING
247	COPYWRITING
248	CORPORATE GIFTS & PRODUCTS
249	CORROSION PROTECTION SERVICES
250	COSMETICS
251	COUNTRY CLUB & SPORT CENTRES
252	COURIER SERVICES
253	CROCKERY & CUTLERY
254	CUPBOARDS BUILT IN
255	CURIOS
256	CURTAINING, RAILS & ACCESSORIES
257	DAIRY & RELATED PRODUCTS
258	DATA BACKUP SERVICES & SOFTWARE
259	DATA CAPTURING & MANAGEMENT SERVICES
260	DATA INTEGRATION & ANALYSIS
261	DEMOLITION SERVICES
262	DEVELOPMENT:ASSET SOFTWARE
263	DEVELOPMENT:BUSINESS MANAGEMENT
264	DEVELOPMENT:BUSINESS SKILLS
	DEVELOPMENT:COMMUNICATION STRATEGIES &
265	SYSTEMS
266	DEVELOPMENT:COMMUNITY BUILDING
267	DEVELOPMENT:COMMUNITY SERVICES
268	DEVELOPMENT:CORPORATE ID
269	DEVELOPMENT:DATABASE
270	DEVELOPMENT:E-BUSINESS STRATEGIES
271	DEVELOPMENT:ECONOMIC STRATEGY
272	DEVELOPMENT:EMPLOYEE BENEFIT & EMPOWERMENT
273	DEVELOPMENT:EMPLOYEE DEVELOPMENT
274	DEVELOPMENT:EMPLOYMENT EQUITY
275	DEVELOPMENT:EMPOWERMENT MODELS
276	DEVELOPMENT:EMPOWERMENT WOMEN
277	DEVELOPMENT:ENTREPRENURIAL SKILLS
278	DEVELOPMENT:FINANCIAL SYSTEMS
279	DEVELOPMENT:HOUSING
280	DEVELOPMENT:HUMAN RECOURCES
281	DEVELOPMENT:INDUSTRIAL
282	DEVELOPMENT:INFRASTRUCTURE
283	DEVELOPMENT:IT SERVICES & STRATEGIES
284	DEVELOPMENT:LOGISTICS SYSTEMS
285	DEVELOPMENT:MANAGEMENT
286	DEVELOPMENT:MANAGEMENT TOOLS
287	DEVELOPMENT:MULTIMEDIA
288	DEVELOPMENT:ORGANISATIONAL DYNAMICS
289	DEVELOPMENT:PERFORMANCE MANAGEMENT
290	DEVELOPMENT:PERSONAL DEVELOPMENT
291	DEVELOPMENT:PERSONNEL
292	DEVELOPMENT:PROJECT MANAGEMENT
293	DEVELOPMENT:PROMOTIONS & ADVERTISING
294	DEVELOPMENT:PUBLIC RELATIONS & SERVICES
295	DEVELOPMENT:SKILLS
296	DEVELOPMENT:SMALL BUSINESS (SMME)
297	DEVELOPMENT:SOFTWARE BUSINESS
298	DEVELOPMENT:SPORT
299	DEVELOPMENT:STRATEGIES
300	DEVELOPMENT:STRESS MANAGEMENT
301	DEVELOPMENT:TECHNOLOGY
302	DEVELOPMENT:TOWNSHIP & RURAL PROJECTS
303	DIESEL INDUSTRY

304	DISPLAY SERVICES
305	DISTRIBUTION SERVICES
306	DOCUMENT BINDING SERVICES
307	DOCUMENT DUPLICATING SERVICES
308	DRAIN CLEANING SERVICES
309	DRAUGHTING SERVICES
310	DRAWING OFFICE EQUIPMENT
311	DRAWING OFFICE SUPPLIES
312	DRESSMAKING
313	DRIVING INSTRUCTORS
314	DRUMS COPIERS
315	DRY CLEANING SERVICES
316	DUPLICATING EQUIPMENT
317	EARTHMOVING CONTRACTORS
318	EDITING SERVICES
319	EDUCATIONAL SERVICES
320	ELECTRICAL APPLIANCES
321	ELECTRICAL APPLIANCES HOUSEHOLD
322	ELECTRICAL COMPONENTS & EQUIPMENT
323	ELECTRICAL CONTRACTORS
324	ELECTRONIC APPLIANCES
325	ELECTRONIC COMPONENTS & EQUIPMENT
326	ELECTRONIC CONTRACTORS
327	ELEVATORS & CONVEYORS
328	EMBOSSING SERVICES
329	EMBROIDERY SERVICES (& LOGO)
330	EMERGENCY MEDICAL SUPPLIES & EQUIPMENT
331	ENCODING
332	ENCRYPTION SOFTWARE & SYSTEMS
333	ENGRAVING SERVICES
334	ENGRAVING SERVICES & EQUIPMENT
335	ENTERTAINMENT (PERFORMERS)
336	ENTERTAINMENT FACILITIES
337	ENTERTAINMENT SERVICES (TOURISTS)
338	ENTERTAINMENT VENUES & THEATRES
339	ENVELOPES
340	ESTATE AGENCIES & CONSULTANTS
341	EVACUATION SYSTEMS
342	EVENT & CONFERENCING MANAGEMENT
343	EXHIBITION CENTRES
344	FACILITATION GENERAL SERVICES
345	FACILITATION SERVICES CONFERENCE
346	FARMING PRODUCTS AND SERVICE
347	FENCING CONTRACTORS
348	FINANCIERS INDUSTRIAL
349	FIRE EXTINGUISHING
350	FIRST AID SUPPLIES & EQUIPMENT
351	FLAGS & MAPS
352	FLOORING CONTRACTORS
353	FLORISTS
354	FLOWERS
355	FOOTWEAR
356	FRAMING SERVICES
357	FRANKING MACHINES
358	FREIGHT SERVICES (AIR, LAND, SEA)
359	FURNITURE
360	FURNITURE REMOVALS (OFFICE FURNITURE)
361	GALVANISING SERVICES
362	GARAGE EQUIPMENT
363	GARDENING SERVICES
364	GAS & HEATING EQUIPMENT
365	GIFTS PROMOTIONAL
366	GIS COMPUTER TECHNOLOGY

367	GIS MAP PRODUCTION SOFTWARE
368	GIS MODELLING & ANALYSIS
369	GLAZING CONTRACTORS
370	GOVERNMENT SERVICES
371	GRAPHIC DESIGN SERVICES
372	GUESTHOUSE, INNS & LODGES
373	HARDWARE & BUILDING SUPPLIES
374	HEATERS & HEATING EQUIPMENT
375	HOSPITALITY SERVICES CORPORATE
376	HOSPITALS & CLINICS
377	HOTELS
378	HYDRAULIC ACCESSORIES
379	ID CARD PERSONALISATION SYSTEMS
380	ILLUSTRATION SERVICES
381	IMAGING SERVICES
382	IMPORT & EXPORT SERVICES
383	INDUSTRIAL CHEMICALS
384	INDUSTRIAL EQUIPMENT & HIRE
385	INDUSTRIAL TOOLS
386	INFORMATION SERVICES
387	INSPECTION SERVICES
388	INSTITUTES
389	INSULATION SERVICES
390	INTERCOMMUNICATION SYSTEMS
391	INTERIM MANAGEMENT
392	INTERIOR DECORATORS
393	INTERIOR DESIGN SERVICES
394	INTERPRETATION SERVICES MAGNETIC SURVEYS
395	INTERPRETING SERVICES LANGUAGE
396	INVESTIGATION SERVICES
397	IRRIGATION CONTRACTORS
398	JOURNALISM
399	KNITTING MACHINES & ACCESSORIES
400	LABELS & LABELING SERVICES
401	LABORATORY CONSUMABLES & EQUIPMENT
402	LANDSCAPING / EARTHWORKING
403	LANDSCAPING SERVICES
404	LAUNDRY SERVICES
405	LEATHER PRODUCTS GENERAL
406	LIBRARY SERVICE CONSULTANTS
407	LIFTING CONTRACTORS
408	LIFTING EQUIPMENT
409	LIGHTING CONTRACTORS
410	LIGHTS AND FITTINGS
411	LOADERS & LIFTS
412	LOCKSMITHS
413	LOGO : CROCKERY
414	LOGO : DESIGN SERVICES
415	LOGO : ENGRAVING
416	MAGAZINE PUBLICATION
417	MAGAZINES SUPPLIER
418	MAILING SERVICES (LIKE POST OFFICE)
419	MAILROOM EQUIPMENT
420	MANUFACTURING MATERIALS & TEXTILES
421	MANUFACTURING:PLASTIC PRODUCTS
422	MAPS
423	MARKET RESEARCH
424	MEAT PRODUCTS
425	MEDIA LIAISON
426	MEDICAL EQUIPMENT AND CONSUMABLES
427	MEDICAL EQUIPMENT MAINTENANCE & REPAIRS
428	MEDICAL PRACTITIONERS
429	MEDICAL SUPPLIES

430	MEDICAL/ANALYTICAL EQUIPMENT AND CONSUMABLES
431	MINERAL & MINING
432	MINERALOGICAL SERVICES
433	MINING & SUPPORT CONTRACTORS
434	MINING PRODUCTS
435	MULTI MEDIA SERVICES
436	MULTIMEDIA PRODUCTS & AIDS
437	NETWORK SOLUTIONS
438	NETWORKING
439	NETWORKING SOFTWARE
440	OFFICE AUTOMATION EQUIPMENT
441	OFFICE AUTOMATION EQUIPMENT REPAIRS
442	OFFICE AUTOMATION HIRE
443	OFFICE CONSUMABLES
444	OFFICE EQUIPMENT
445	OFFICE FURNITURE
446	OFFICE FURNITURE REQUISITES
447	OFFICE LAYOUT DESIGN SERVICES
448	OFFICE MACHINES & EQUIPMENT
449	OILS & LUBRICANTS
450	PACKAGING MATERIALS
451	PAINT SUPPLIES
452	PAINTING CONTRACTORS
453	PAINTINGS
454	PARTITIONING CONTRACTORS
455	PAVING CONTRACTORS
456	PERFUMES
457	PERISHABLES SUPPLIERS
458	PEST CONTROL SERVICES
459	PETROL STATIONS
460	PHARMACEUTICALS
461	PHOTOGRAPHY EQUIPMENT
462	PHOTOGRAPHY SERVICE
463	PLAN DRAWING SERVICES
464	PLANTSCAPING SERVICES INDOOR OUTDOOR
465	PLASTERING CONTRACTORS
466	PLOTTING SERVICES
467	PLUMBING CONTRACTORS
468	POINT OF SALE DESIGN SERVICES
469	POWER STATION TECHNICAL SERVICES
470	POWER TOOLS
471	PRINTING & DESIGN SERVICES
472	PRINTING CONSUMABLES
473	PRINTING SERVICES
474	PRINTING SERVICES TEXTILE
475	PROCUREMENT SERVICES
476	PUBLICATIONS
477	PUBLISHERS
478	QUALITY CONTROL SERVICES
479	QUANTITY SURVEYERS
480	QUARRYING CONTRACTORS
481	RADIO EQUIPMENT
482	RECORDING SERVICES SOUND & CONFERENCE
483	RECREATION CENTRES
484	RECRUITMENT AGENTS
485	RECYCLING SERVICES
486	REFRIGERATION EQUIPMENT & REPAIRS
487	REFUSE CONVEYORS
488	REGISTRATION SERVICES COMPANY
489	REHABILITATION SERVICES ALCOHOL & DRUG DEPEND
490	REMOVAL SERVICES FURNITURE
491	REMOVAL SERVICES REFUSE

492	RENOVATION SERVICES
493	RESERVES NATURE
494	RESORTS HOLIDAY
495	RESTAURANTS
496	RETAIL STORES
497	ROAD CONSTRUCTION
498	ROOFING CONTRACTORS
499	SAFES & SAFE REMOVAL SERVICES
500	SANITARYWARE
501	SECRETARIAL SERVICES
502	SECURITY & ACCESS CONTROL EQUIPMENT
503	SECURITY & ACCESS CONTROL SERVICES
504	SECURITY & ACCESS CONTROL SYSTEMS
505	SELF DEFENCE TRAINING
506	SEMINARS
507	SERVICE PROVIDERS CELLULAR TELEPHONE
508	SERVICE PROVIDERS CYBERSPACE
509	SERVICE PROVIDERS MULTI MEDIA
510	SERVICE STATIONS & GARAGES
511	SEWING SERVICES
512	SHOPFITERS
513	SHUTTLE SERVICES
514	SIGNS
515	SILK IMPORTER
516	SOUND & MUSIC SYSTEMS/EQUIPMENT
517	SPICES
518	SPORT CENTRES
519	STATIONERY OFFICE BASIC
520	STEEL CONTRACTORS
521	STEEL WORKS GENERAL
522	STORAGE SERVICES & FACILITY
523	STORAGE SYSTEMS
524	STORAGE SYSTEMS (DOCUMENT & COMPUTER)
525	SURVEYING INSTRUMENTS
526	SURVEYING SERVICES
527	SWIMMING POOLS
528	TEACHERS & EDUCATORS
529	TEAM BUILDING
530	TECHNIKONS
531	TELECOMMUNICATION EQUIPMENT
532	TELECOMMUNICATIONS SYSTEMS
533	TENNIS COURT SURFACES
534	TENTS & CANVAS GOODS
535	TEXTILES GENERAL
536	THATCH ROOFING & TREATMENTS
537	TILING CONTRACTORS
538	TIME AND ATTENDANCE EQUIPMENT
539	TOILET PAPER:MANUFACTURING & SALES
540	TOOLS ELECTRICAL & MECHANICAL
541	TOURS AND TOURISM
542	TRACKING SERVICES SECURITY
543	TRACKING SYSTEMS
544	TRACKING SYSTEMS VEHICLE
545	TRAINING MATERIALS & SOFTWARE
546	TRAINING:ASSET SOFTWARE
547	TRAINING:BUSINESS MANAGEMENT
548	TRAINING:BUSINESS SKILLS
549	TRAINING:COMMUNICATION
550	TRAINING:COMMUNICATION STRATEGIES & SYSTEMS
551	TRAINING:COMMUNITY BUILDING
552	TRAINING:COMMUNITY SERVICES
553	TRAINING:COMPUTER LITERARY
554	TRAINING:COMPUTER PROGRAMMING & SOFTWARE

555	TRAINING:COMPUTER SYSTEM & SOLUTIONS
556	TRAINING:CONFERENCE & EVENTS
557	TRAINING:CUSTOMER INTERACTIONS
558	TRAINING:E-BUSINESS STRATEGIES
559	TRAINING:ECONOMIC STRATEGY
560	TRAINING:EDUCATION
561	TRAINING:EMPLOYEE DEVELOPMENT
562	TRAINING:EMPOWERMENT MODELS
563	TRAINING:ENTREPRENURIAL SKILLS
564	TRAINING:FINANCIAL ADMINISTRATION
565	TRAINING:FINANCIAL PLANNING
566	TRAINING:FINANCIAL SYSTEMS
567	TRAINING:HEALTH CARE
568	TRAINING:HUMAN RECOURCES
569	TRAINING:INFORMATION MANAGEMENT
570	TRAINING:INTERNATIONAL TRADE
571	TRAINING:INTERNET
572	TRAINING:IT SERVICES & STRATEGIES
573	TRAINING:LABOUR
574	TRAINING:LOGISTICS SYSTEMS
575	TRAINING:MANAGEMENT
576	TRAINING:MANAGEMENT TOOLS
577	TRAINING:MULTIMEDIA
578	TRAINING:PERFORMANCE MANAGEMENT
579	TRAINING:PERSONAL DEVELOPMENT
580	TRAINING:PERSONNEL
581	TRAINING:PROJECT MANAGEMENT
582	TRAINING:PUBLIC RELATIONS & SERVICES
583	TRAINING:RISK MANAGEMENT
584	TRAINING:SECRETARIAL
585	TRAINING:SECURITY SYSTEMS
586	TRAINING:SKILLS DEVELOPMENT
587	TRAINING:SOFTWARE BUSINESS
588	TRAINING:SPORT
589	TRAINING:STRESS MANAGEMENT
590	TRAINING:TECHNICAL SKILLS
591	TRAINING:TOWNSHIP & RURAL PROJECTS
592	TRANSCRIPTION SERVICES
593	TRANSLATION SERVICES
594	TRANSPORT SERVICES GOODS
595	TRANSPORT SERVICES PASSENGERS
596	TRANSPORTATION SERVICES
597	TRAVEL AGENCY
598	TYRES & TUBES
599	UNIVERSITIES
600	UPHOLSTERERS
601	VALVE PRODUCTS
602	VEHICLES AUDIO & EQUIPMENT
603	VEHICLES BREAKAGE SERVICES - SPARES
604	VEHICLES HIRING
605	VEHICLES INDUSTRY
606	VEHICLES SECURITY & TRACKING SYSTEMS
607	VENDING MACHINES
608	VERIFICATION SERVICES PRODUCT
609	WAREHOUSING SERVICES
610	WASHROOM CLEANING CHEMICALS & EQUIPMENT
611	WASTE DISPOSAL
612	WATER PUMPS
613	WATER RETUCCILATION
614	WATERPROOFING CONTRACTORS
615	WEATHER STATIONS
616	WEB PAGES & DESIGN
617	WEB SOLUTIONS DESIGN & MAINTANANCE

618	WELDING CONSULTANTS	
619	WINDOW FITTING & GLASS	
620	WIRE WORKS GENERAL (MESH/SCREENING)	
621	WORKSHOP EQUIPMENT	
622	WORKSHOP FACILITATIONS	
623	WORKSHOP REQUISITES	
624	WRITING ARTICLES & EDITORIALS	
625	WRITING SERVICES	
	OTHER NOT LISTED	
1		
2		
3		
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**Please note to attach, the following
compulsory documents after this
page**

- i. Original valid tax clearance certificate
- ii. Copy of company registration
- iii. Certified copy of water and lights account
- iv. Proof of roadworthy and licensed delivery vehicle
(i.e. certified copy of licence disc)
- v. Brief company profile
- vi. Organogram
(Company structure – indicating employees)
- vii. Any brochures of your products or services



CREDIT ORDER INSTRUCTION FORM

Department of Local Government

SUPPLIER DETAILS

COMPANY'S FULL TRADING NAME _____
(please print clearly)

ENTERPRISE REGISTRATION NUMBER _____
(Please attach a copy of the Registration Certificate)

OR SMME NUMBER _____

VAT NUMBER _____

IDENTITY NUMBER _____

BUSINESS ADDRESS Street: _____
 Suburb: _____
 City: _____

Telephone and area code: (_____) _____

Fax number and area code: (_____) _____

POSTAL ADDRESS Street: _____
 Suburb: _____
 City: _____
 Code: _____

PAYMENT ADDRESS Street: _____
 Suburb: _____
 City: _____
 Code: _____

CREDIT ORDER INSTRUCTION

1. I/We hereby request and authorise you to pay any amounts which accrue to me/us to the credit of my/our account with the mentioned bank.
2. I/We understand that the credit transfer hereby authorised will be processed by computer through a system known as the "ACB Electronic Fund Service", and I/We also understand that no additional advice of payment will be provided by my/our bank, but details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements.)
3. I/We also understand that a payment advice will be supplied by the Department of Local Government and Housing in the normal way, and that it will indicate the date on which funds will be available in my/our account.
4. This authority may be cancelled by me/us by giving thirty day's notice by pre-paid/registered post.
5. I/We will not hold the Department of Local Government and Housing liable for any payment not made into our bank account if the bank account details are incorrect or were not supplied to the Department prior to payment.

Initials and Surname	Authorised Signature	Date
_____	_____	_____

DETAILS OF MY/OUR BANK ACCOUNT

Name of Bank	_____	_____
Name of Branch	_____	_____
Branch Code	_____	_____
Account Name	_____	_____
Account Number	_____	_____
Account Type*	_____	_____

*Please enter numeric value:

1 = Cheque Account	4 = Bond Account	_____
2 = Savings Account	5 = (Not in use)	_____
3 = Transmission Account	6 = Subscription Account	_____

If Cheque Account, attach a blank, cancelled cheque

FOR INTERNAL USE ONLY

LOGIK Request Number: _____

LOGIS Supplier Number: _____

Filing Number: _____

DATE STAMP OF BANK

FOR COMPLETION BY BANK OFFICIAL:

Bank account details are hereby certified as being correct:

Name: _____

ID Number: _____

Signature: _____

Please complete this form and forward it to:

Department of Local Government
 Private Bag X11304
 NELSPRUIT
 1200
 Attention: Caroline
 Tel. (013) 7666997 Fax. (013) 7668441

