



**TO ALL: SENIOR MANAGERS - HEAD OFFICE AND DISTRICT OFFICES
MIDDLE MANAGERS AND STAFF - HEAD OFFICE AND DISTRICT OFFICES
CIRCUIT MANAGERS
PRINCIPALS OF PUBLIC SCHOOLS
ORGANISED LABOUR UNIONS**

CIRCULAR NO. 14 OF 2024

**WITHDRAWAL OF ADVERTISED POSTS THAT EXCEEDED THE 12 MONTH PERIOD
WITHOUT APPOINTMENT IMPLEMENTED/FINALISED**

1. PURPOSE

- 1.1.1. To inform all stakeholders, members of senior management, middle managers, circuit managers including organised labour, about the withdrawal of the previously advertised posts that were not filled within 12 months.
- 1.1.2. In line with the Employment Management Circular no.38 of 2020 as issued by DPSA, paragraph (7) of the Circular stipulated that: A funded vacant post shall be advertised within six months after it became vacant and be filled within 12 months after becoming vacant.

**(A) HEAD: EDUCATION
MS. MM MASHITENG**

14/05/2024

DATE