



**MPUMALANGA
PROVINCIAL
GOVERNMENT**

2016

Bursary Application Form

EXTERNAL

Name & Surname: _____

Name of Department in which the field of study appear as advertised:

Field of study you are applying for: _____

Contact details of the applicant

Tel: _____

Cell: _____

Email: _____

Closing Date: 30 September 2015

**Administered by:
Mpumalanga Department of Education**

ACCREDITED HIGHER EDUCATION INSTITUTIONS TO STUDY TOWARDS IDENTIFIED STUDY FIELDS/ SCARCE SKILLS, FOR THE MINIMUM PRESCRIBED/ MINIMUM REMAINING DURATION OF THE COURSE.

1. THE FOLLOWING DOCUMENTS MUST ACCOMPANY YOUR APPLICATION:

- 1.1 Certified copy of birth certificate or identification document (ID).
- 1.2 Certified copies of salary statements of both parents/ guardians. In the case of death of one or both parents, submit certified copies of death certificates. In the case of orphans, submit a letter from social worker
- 1.3 Certified copies of Grade 12 certificate (or certified copy of Grade 12 June examination results if you are currently in Grade 12) **AND** latest examination results if you are already studying at a higher education institution.
- 1.4 In the case of applicants who state they have a disability, provide proof from a registered medical doctor or clinic/ hospital
- 1.5 Year end results if you are already studying at a tertiary institution or a university acceptance letter if you are not registered at a tertiary institution.
- 1.6 Proof of residential address e.g. municipal water and lights account that is not older than three months. For those who live in informal settlements, you can provide a letter and/or affidavit from a school, church or retail store where you receive your post (this letter must be on an official letterhead or have the stamp of the school, church or retail store).
- 1.7 A stamped letter from the CRDP coordinator at the local municipality confirming proof of residence for those who reside in CRDP municipalities
- 1.8 A letter from local social worker confirming indigent status, if applicable

2. INSTRUCTIONS AND COMPLETION OF THE APPLICATION FORM

- 2.1 For any further enquiries and assistance in completing the application form, please contact the bursary office at Building Five, Riverside Government Complex, Nelspruit, telephone number 013-766 5405/ 5077/ 5370/5243/5355/5368
- 2.2 Incomplete application forms will not be considered.
- 2.3 Please complete the form **using capital letters in black ink**.
- 2.4 Mark appropriate blocks with an "X".
- 2.5 No bursary will be granted if it does not comply with the criteria.
- 2.6 No change of course from the one which the bursary was allocated will be approved.
- 2.7 Consult with vocational councilors at a tertiary institution to make sure that you qualify for admission in the study field you applied for.
- 2.8 Special equipment necessary for the course registered will be paid for separately on receipt of such a request. Each request will be dealt with on its own merits.
- 2.9 The closing date for submitting application forms is **30 September 2015** and no late application forms will be considered.
- 2.10 Your application will not be considered if you apply for more than one study field.
- 2.11 If you do not receive any response from the bursary section within four months after the closing date for applications, please consider your application as unsuccessful.

FULL TIME EXTERNAL BURSARY APPLICATION FORM										
1. Bursary application for which academic year?										
PERSONAL DETAILS										
2. ID Number:					3. Surname:					
4. Initials:		5. First Names:					6. Title:			
7. Gender:	<i>Male</i>		<i>Female</i>		8. Race:	<i>Black</i>		<i>Coloured</i>	<i>Indian</i>	<i>White</i>
9. RSA Citizen?		<i>Yes</i>	<i>No</i>	10. Mpumalanga Resident / Citizen?					<i>Yes</i>	<i>No</i>
11. Disabled?		<i>Yes</i>	<i>No</i>	If "Yes" specify (also provide proof):						
12. District:			13. Municipality				14. Ward No			
15. Postal Address:					16. Residential Address:					
Town:..... Post Code:.....					Town:..... Post Code:....					
17. Telephone Number:					18. Cell Number (own)					
19. Cell no of parent/ guardian:					20. E-mail Address:					
21. Name of Parent's/Guardian's Employer										
22. Telephone of Parent's/Guardian's Employer										
23. Address of Parent's/Guardian's Employer									
24. Combined monthly income of parent(s)/ guardian(s)										

EDUCATIONAL QUALIFICATIONS										
25. Matriculation Year:										
26. Name of School:										
27. Do you have any previous qualifications? (provide proof, if any)									<i>Yes</i>	<i>No</i>
28. If yes, complete the following:			Year Obtained		Name of Institution					
Name of Qualification										
29. Name of the Institution (University / University of Technology / FET College, etc) where you intend registering/ studying:										
30. Name of the Qualification (e.g. BSc / B.Ed FET or GET/ ND in Technology / etc) you intend registering / studying: (Specify only one qualification as per the advert)										
31. Major Subjects										
32. Year of Study you intend registering / studying:				<i>1st Year</i>	<i>2nd Year</i>	<i>3rd Year</i>	<i>4th Year</i>			
33. Current Academic Year (if currently studying)				<i>1st Year</i>	<i>2nd Year</i>	<i>3rd Year</i>	<i>4th Year</i>			
34. Student Number (if any)			35. Need bursary for how many years							
36. Does the Qualification / Field of Study that you intend registering / studying appear in the bursary advertisement as an identified need?									<i>Yes</i>	<i>No</i>
37. Have you been a Mpumalanga Provincial Government bursary holder before?									<i>Yes</i>	<i>No</i>
38. If you were a bursary holder before, did you complete your studies?									<i>Yes</i>	<i>No</i>
39. Are you currently a bursary holder?									<i>Yes</i>	<i>No</i>
40. If your answer to 39 above is yes, state the name of your sponsor										

DECLARATION BY APPLICANT:

I (initials and surname) _____ declare that the above particulars are complete and correct and I understand that any false information supplied will lead to the immediate cancellation of the bursary.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

SIGNATURE OF PARENT/GUARDIAN: _____ **DATE:** _____

(If applicant is under the age of 21)

CHECKLIST

Mark appropriate blocks with an "X".

Certified copy of birth certificate or identification document (ID)	
Certified copy of the salary statement/affidavit of income of your parents or guardians	
Certified copy of Grade 12 certificate/ NCV	
Certified copy of Grade 12 June examination results (if you are currently in Grade 12)	
Latest examination results from higher education institution	
Certified copies of previous formal qualifications, if any	
Proof of disability from a registered medical doctor or clinic/ hospital	
Proof of indigent status	
A proof of registration or acceptance letter from higher education institution	

PLEASE NOTE:

1. This is an application for a bursary only. Applicants are reminded to apply at the accredited higher education institution as indicated in No 29 on page 3.
2. Applicants currently in Grade 12 are reminded to submit final Grade 12 statement of examination results as soon as they become available in January 2016.
3. Applicants who are currently studying at a higher education institution are reminded to submit final examination results as soon as they become available in November/ December 2015.
4. Applicants who do not have the acceptance letter from the higher education institution by the closing date of this application must submit it by not later than 18 December 2015 or else the application will not be considered.
5. Verification of Residential address and indigent status will be conducted without prior notification. Please note that verification visits do not imply that the applicant has been successful in receiving a bursary.
6. **Kindly note that no fax or email of application forms will be accepted**

MPUMALANGA PROVINCIAL GOVERNMENT: BURSARY AWARDS FOR 2016 ACADEMIC YEAR

The Mpumalanga Provincial Government endeavours to implement the Provincial Human Resource Development Strategy and the Mpumalanga Economic Growth and Development Path, and hence intends to award bursary opportunities to unemployed youth who resides in the province to further their studies in critical and scarce skills indicated in the table below. The bursary scheme prioritizes the previously disadvantaged and deep rural communities in the province of Mpumalanga. In addition, females and people with disabilities are encouraged to apply:

Department of Agriculture, Rural Development and Land Administration	
FIELD OF STUDY	FIELD OF STUDY
Bachelor of Veterinary Science (BVSc)	B.Sc in Animal Health
National Diploma in Veterinary Technology	B.Sc in Agricultural Engineering (Bio Resource Engineering)
National Diploma in Veterinary Nursing	
Department of Culture, Sports and Recreation	
FIELD OF STUDY	FIELD OF STUDY
Archival Studies	Museum Human Scientists
Library Information Studies	Records Management
Heritage Management	Indigenous language (Siswati, IsiTsonga and IsiNdebele) practitioners
Heritage Site Management	
Department Of Economic Development and Tourism	
FIELD OF STUDY	FIELD OF STUDY
Masters in Local and Regional Development	Mining Engineering
Economic and Development Studies	Econometrics
Industrial Economics/Engineering	Mining Economics
Knowledge Management Studies	Geographic Information System (GIS)
International Trade	Economic Statistics
Energy Economics	B.Com Economics
Investment Analysis	Tourism Management and Development
Economic Modelling	
Department of Education	
QUALIFICATIONS PUBLIC SERVICE	FIELD OF STUDIES/SPECIALIZATIONS
Bachelor of Arts Under Graduate-B A UG: 360 Credit Bearings	Human and Social option: English and History/Psychology/Indigenous Languages
Bachelor of Commerce Under Graduate-UG 360 Credit Bearings	Economic Sciences, Accountant/Economics, Business Studies or Financial Accounting
Bachelor of Laws (LLB)	Legal Field
Bachelor of Administration/ Commerce/ Human Resource Management	Public Management Administration/Human Resource Management/ Industrial Psychology.
National Diploma/Bachelor of Construction Engineering	Construction Engineering and Contract Management
Bachelor of Psychology	Speech Therapy and Hearing; Clinical Psychology and Counselling.
Bachelor of Information Technology	Information Technology Related Studies
Bachelor of Art	Music
Bachelor of Sports /Human Movement Studies	Sports Management.

QUALIFICATIONS FOR EDUCATORS	SPECIALIZATION OR FIELD OF READING
1. Bachelor of Education Under Graduate-(B ED UG) : 480 Credit Bearings	General Education and Training- GET
	Foundation Phase -Option
	Intermediate Phase-Option
	Senior Phase -Option
2. Bachelor of Education Under Graduate-(B ED UG) 480 Credit Bearings	Further Education and Training -FET
	Agricultural Sciences-Option: Agriculture and Life Sciences
	Commerce option: Accounting/Economics and Business Studies/ Economics and Management Sciences(EMS),
	Consumer Studies –option: Hospitality and Consumer Studies
	Human and Social Science option: English/Geography and History
	English and IsiSwati
	Science option:
	Computer Application –option: Computer Science and Mathematics/Physics/Chemistry
	Mathematics and Physics/Chemistry
	Vocational and Technical Sciences option
	Human and Social Sciences
	Sports Science/Human Movement Studies
	Music and Drama
Post Graduate Certificate in Education Under (PGCE) 120 Credit Bearings	General Education and Training
	Foundation
	Intermediate
	Senior Phase
	Further Education and Training
	Agricultural Sciences and Life Sciences
	English and Psychology
	English and History
	IsiSwati and English
	Mathematics and Physics
	Computer Science and Geography.
Department of Health	
FIELD OF STUDY	FIELD OF STUDY
Medicine (MBCHB)	EMS Diploma
Pharmacy	Speech & Hearing Therapy
Radiography	Physiotherapy
Occupational Therapy	Clinical Engineering
Dental Therapy	
Medical Orthotics and Prosthetics	
Clinical Associate (Bachelor of Clinical Medical Practice)	Nursing (B.Cur)
Bsc (Diet) Dietetics /Nutrition	
Masters in clinical Psychology	
Department of Cooperative Governance & Traditional Affairs	
FIELD OF STUDY	FIELD OF STUDY
Construction Management/ Construction Science	Land & Property Development Management

Urban and Rural Studies	Quantity Surveyors
Geotechnical Engineers	Architectural Studies
Department of Public Works, Roads and Transport	
FIELD OF STUDY	FIELD OF STUDY
Architectural Science/ Technology	Mechanical Engineering
BSc Construction Science	Quantity Surveyor
Building Science	Land surveying
Civil Engineering	Transport Planning/Engineering
Electrical Engineering	Aviation Technician/Inspector
Transport Economist	
Department of Finance	
FIELD OF STUDY	FIELD OF STUDY
Financial Management/ Financial Accounting	Internal Auditing
Economic Analysis	Information Technology
Department of Safety, Security and Liaison	
FIELD OF STUDY	FIELD OF STUDY
Crime Prevention Management	Road Transport/Road Safety Management
Road Traffic & Municipal Management	Community Policing
Office of the Premier	
FIELD OF STUDY	FIELD OF STUDY
BA. in Political Sciences	National Diploma in Graphic design
BA. in Social Sciences	National Diploma in Multimedia
BA. in Communication	National Diploma in Journalism
BA. in Multi Media	National Diploma in Film and Video Technology
B-Com in Economic Science	National Diploma in SCM-Assets Management
B-Com in Communication or Journalism	
Degree in LLB: Forensic Investigation	
Department of Co-operative Governance & Traditional Affairs	
FIELD OF STUDY	FIELD OF STUDY
Electrical Engineering	
Water and sanitation Engineering	
Environmental Engineering	

To qualify for the bursary scheme, the applicant must complete a bursary application form and attach the following:

- i) Certified copy of grade 12 mid-year results (if currently in Grade 12) or Grade 12 certificate or NCV;
- ii) Certified copy of proof of residence in the Mpumalanga Province;
- iii) A letter/ provisional letter of acceptance or proof of registration from a higher education institution. Under no circumstances will an application be considered without a letter/ provisional letter of acceptance or proof of registration from the Higher Education Institution;
- iv) Certified copy of a South African Identity Document;
- v) Proof of income of Parent or Guardian;
- vi) Proof of disability from a registered medical doctor or clinic/hospital (if applicable)
- vii) Proof of indigent status

PLEASE NOTE THE FOLLOWING:

- a) Only field of studies indicated on the template / advert will be considered for bursary award for 2016 academic year
- b) Application forms are available in all the Departments of the Provincial Government including Circuit and Districts offices, Thusong Service Centres, public libraries, D.o.E websites and Municipalities.
- c) The Mpumalanga Provincial government reserves the right not to award a bursary.
- d) Successful candidates will be informed from 25 January 2016 after the Bursary Centralisation Committee has finalised the selection process and approval given by Head of Department of Education.
- e) If you do not hear from the department by the end of January 2016, consider your application to be unsuccessful.
- f) Verification of residential address and indigent status will be conducted without prior notification. Please note that verification visits do not imply that the applicant has been successful in receiving a bursary
- g) Those applying for a bursary in Engineering must have obtained 60% or more or level 5, 6 or 7 in English, Mathematics and Physical Science Proof of registration at a Higher Education Institution is essential for those applying for Engineering

The closing date for submission of all application forms is 30 September 2015.

General enquiries contact:

Jerry Motha 013 766 5405/ Hlengiwe Zondi 013 766 5370/ Matubane Ranta 013 766 5077 or busaries@education.mpu.gov.za

Completed Applications can be either be:

- **Hand delivered to Provincial office of Department of Education located at Riverside Government Complex building number 5 upper ground floor, or**
- **Posted to the following address:**

The Bursary Unit

Department of Education

Private Bag X 11341

Nelspruit

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