Bursary Application Form

EXTERNAL

CLOSING DATE: 30 SEPTEMBER 2014

ADMINISTERED BY
Mpumalanga Department of Education
BURSARIES WILL BE AWARDED TO APPLICANTS TO STUDY FULL-TIME AT ACCREDITED HIGHER EDUCATION INSTITUTIONS TO STUDY TOWARDS IDENTIFIED STUDY FIELDS/ SCARCE SKILLS, FOR THE MINIMUM PRESCRIBED/ MINIMUM REMAINING DURATION OF THE COURSE.

1. THE FOLLOWING DOCUMENTS MUST ACCOMPANY YOUR APPLICATION:

1.1 Certified copy of birth certificate or identification document (ID).
1.2 Certified copies of salary statements of both parents/ guardians. In the case of death of one or both parents, submit certified copies of death certificates. In the case of orphans, submit a letter from social worker
1.3 Certified copies of Grade 12 certificate (or certified copy of Grade 12 June examination results if you are currently in Grade 12) AND latest examination results if you are already studying at a higher education institution.
1.4 In the case of applicants who state they have a disability, provide proof from a registered medical doctor or clinic/ hospital
1.5 Year end results if you are already studying at a tertiary institution or a university acceptance letter if you are not registered at a tertiary institution.
1.6 Proof of residential address e.g. municipal water and lights account that is not older than three months. For those who live in informal settlements, you can provide a letter and/or affidavit from a school, church or retail store where you receive your post (this letter must be on an official letterhead or have the stamp of the school, church or retail store).
1.7 A stamped letter from the CRDP coordinator at the local municipality confirming proof of residence for those who reside in CRDP municipalities
1.8 A letter from local social worker confirming indigent status, if applicable

2. INSTRUCTIONS AND COMPLETION OF THE APPLICATION FORM

2.1 For any further enquiries and assistance in completing the application form, please contact the bursary office at Building Five, Riverside Government Complex, Nelspruit, telephone number 013-766 5421/ 5399/ 5370/ 5077/ 5405 / 5351/5515
2.2 Incomplete application forms will not be considered.
2.3 Please complete the form using capital letters in black ink.
2.4 Mark appropriate blocks with an “X”.
2.5 No bursary will be granted if it does not comply with the criteria.
2.6 No change of course from the one which the bursary was allocated will be approved.
2.7 Consult with vocational councilors at a tertiary institution to make sure that you qualify for admission in the study field you applied for.
2.8 Special equipment necessary for the course registered will be paid for separately on receipt of such a request. Each request will be dealt with on its own merits.
2.9 The closing date for submitting application forms is 30 September 2014 and no late application forms will be considered.
2.10 Your application will not be considered if you apply for more than one study field.
2.11 If you do not receive any response from the bursary section within four months after the closing date for applications, please consider your application as unsuccessful.
# FULL TIME EXTERNAL BURSARY APPLICATION FORM

1. Bursary application for which academic year?

## PERSONAL DETAILS

2. ID Number: ___________________________ 3. Surname: ___________________________

4. Initials: ___________________________ 5. First Names: ___________________________

6. Title: ___________________________

7. Gender:  
   - Male  
   - Female

8. Race:  
   - Black  
   - Coloured  
   - Indian  
   - White

9. RSA Citizen?  
   - Yes  
   - No

10. Mpumalanga Resident / Citizen?  
    - Yes  
    - No

11. Disabled?  
    - Yes  
    - No

If “Yes” specify (also provide proof):


14. Ward No: ___________________________

15. Postal Address:  
   - Town: ___________________________  
   - Post Code: ___________________________

16. Residential Address:  
   - Town: ___________________________  
   - Post Code: ___________________________

17. Telephone Number: ___________________________ 18. Cell Number (own): ___________________________

19. Cell no of parent/ guardian: ___________________________

20. E-mail Address: ___________________________

21. Name of Parent’s/Guardian’s Employer:

22. Telephone of Parent's/Guardian’s Employer:

23. Address of Parent’s/Guardian’s Employer:
   - ___________________________
   - ___________________________
   - ___________________________
   - ___________________________

24. Combined monthly income of parent(s)/ guardian(s):

## EDUCATIONAL QUALIFICATIONS

25. Matriculation Year: ___________________________

26. Name of School: ___________________________

27. Do you have any previous qualifications? (provide proof, if any)  
   - Yes  
   - No

28. If yes, complete the following:
   - Name of Qualification: ___________________________
   - Year Obtained: ___________________________
   - Name of Institution: ___________________________

29. Name of the Institution (University / University of Technology / FET College, etc) where you intend registering/ studying:

30. Name of the Qualification (e.g. BSc / B.Ed FET or GET/ ND in Technology / etc) you intend registering / studying:  
    (Specify only one qualification as per the advert)

31. Major Subjects

32. Year of Study you intend registering / studying:  
   - 1<sup>st</sup> Year  
   - 2<sup>nd</sup> Year  
   - 3<sup>rd</sup> Year  
   - 4<sup>th</sup> Year

33. Current Academic Year (if currently studying):  
   - 1<sup>st</sup> Year  
   - 2<sup>nd</sup> Year  
   - 3<sup>rd</sup> Year  
   - 4<sup>th</sup> Year

34. Student Number (if any): ___________________________

35. Need bursary for how many years

36. Does the Qualification / Field of Study that you intend registering / studying appear in the bursary advertisement as an identified need?  
   - Yes  
   - No

37. Have you been a Mpumalanga Provincial Government bursary holder before?  
   - Yes  
   - No

38. If you were a bursary holder before, did you complete your studies?  
   - Yes  
   - No

39. Are you currently a bursary holder?  
   - Yes  
   - No

40. If your answer to 39 above is yes, state the name of your sponsor: ___________________________
DECLARATION BY APPLICANT:

I (initials and surname) ____________________________ declare that the above particulars are complete and correct and I understand that any false information supplied will lead to the immediate cancellation of the bursary.

SIGNATURE OF APPLICANT: ___________________________ DATE: ________________

SIGNATURE OF PARENT/GUARDIAN: ______________________ DATE: ________________

(If applicant is under the age of 21)

________________________________________________________________________

CHECKLIST

Mark appropriate blocks with an "X".

Certified copy of birth certificate or identification document (ID) [X]
Certified copy of the salary statement/affidavit of income of your parents or guardians [X]
Certified copy of Grade 12 certificate/NCV [X]
Certified copy of Grade 12 June examination results (if you are currently in Grade 12) [X]
Latest examination results from higher education institution [X]
Certified copies of previous formal qualifications, if any [X]
Proof of disability from a registered medical doctor or clinic/hospital [X]
Proof of indigent status [X]
A proof of registration or acceptance letter from higher education institution [X]

PLEASE NOTE:

1. This is an application for a bursary only. Applicants are reminded to apply at the accredited higher education institution as indicated in No 29 on page 3.

2. Applicants currently in Grade 12 are reminded to submit final Grade 12 statement of examination results as soon as they become available in January 2015.

3. Applicants who are currently studying at a higher education institution are reminded to submit final examination results as soon as they become available in November/December 2014.

4. Applicants who do not have the acceptance letter from the higher education institution by the closing date of this application must submit it by not later than 22 December 2014 or else the application will not be considered.

5. Verification of Residential address and indigent status will be conducted without prior notification. Please note that verification visits do not imply that the applicant has been successful in receiving a bursary.

6. Kindly note that no fax or email of application forms will be accepted
**MPUMALANGA PROVINCIAL GOVERNMENT: BURSARY AWARDS FOR 2015 ACADEMIC YEAR**

The Mpumalanga Provincial Government endeavours to implement the Provincial Human Resource Development Strategy and the Mpumalanga Economic Growth and Development Path, and hence intends to award bursary opportunities to unemployed youth who resides in the province to further their studies in critical and scarce skills indicated in the table below. The bursary scheme prioritizes the previously disadvantaged and deep rural communities in the province of Mpumalanga. In addition, females and people with disabilities are encouraged to apply:

<table>
<thead>
<tr>
<th>Department of Agriculture, Rural Development and Land Administration</th>
<th>Department of Culture, Sports and Recreation</th>
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<tbody>
<tr>
<td><strong>FIELD OF STUDY</strong></td>
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</tr>
<tr>
<td>Bachelor of Veterinary Science (BVSc)</td>
<td>B.Sc in Agricultural Engineering (Bio Resource Engineering)</td>
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<tr>
<td>National Diploma in Veterinary Technology</td>
<td>B.Sc in Agriculture(extension &amp; rural resources development)</td>
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<tr>
<td>National Diploma in Veterinary Nursing</td>
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<td><strong>FIELD OF STUDY</strong></td>
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<td>Strategic Planning</td>
<td>Energy Economics</td>
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<tr>
<td>International Trade</td>
<td>Development Economics/ Studies</td>
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<tr>
<td>Investment Analysis</td>
<td>Environmental Resource Economics</td>
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<tr>
<td>Mining Engineering</td>
<td>Industrial Economics/ Engineering</td>
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<td>Mining Economics</td>
<td>Project Management</td>
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<tr>
<td>Econometrics</td>
<td>Economic Statistics</td>
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<tr>
<td>BSc Environmental Sciences</td>
<td>BSc Agricultural Economics/ Agro-processing</td>
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<tr>
<td>Geographic Information System(GIS)</td>
<td>Economic Modelling</td>
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<tr>
<td>B.Com Economics</td>
<td>Tourism Management and Development</td>
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<td>Environmental Management</td>
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<th>Department of Education</th>
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<td><strong>FIELD OF STUDY</strong></td>
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<td>B.Ed (FET) :</td>
<td>B.Ed (GET) :</td>
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<td>Mathematics</td>
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<td>Physical Science</td>
<td>Natural Sciences &amp; Technology</td>
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<tr>
<td>English First Additional Language</td>
<td>English First Additional Language</td>
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<tr>
<td>Indigenous Languages (IsiNdebele and Siswati)</td>
<td>Indigenous Languages (IsiNdebele and</td>
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<td>Department of Health</td>
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<td>FIELD OF STUDY</td>
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<tr>
<td>Medicine (MBCHB)</td>
<td>Clinical Psychology (Master’s Degree)</td>
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<td>Pharmacy</td>
<td>Speech &amp; Hearing Therapy</td>
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<td>Radiography</td>
<td>Physiotherapy</td>
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<tr>
<td>Occupational Therapy</td>
<td>Clinical Engineering</td>
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<tr>
<td>Dental Therapy</td>
<td>Diploma in Emergency Medical Services</td>
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<tr>
<td>Medical Orthotics and Prosthetics</td>
<td>Dietetics/ Nutrition</td>
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<tr>
<td>Clinical Associate (Bachelor of Clinical Medical Practice)</td>
<td>Nursing (B.Cur)</td>
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<td>Oral Hygiene</td>
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<th>Department of Human Settlements</th>
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<td>FIELD OF STUDY</td>
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<td>Construction Management</td>
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<td>Urban and Rural Studies</td>
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<td>Construction Science</td>
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<td>FIELD OF STUDY</td>
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<td>Architectural Science/ Technology</td>
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<td>BSc Construction Science</td>
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<td>Building Science</td>
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<td>Civil Engineering</td>
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<td>Electrical Engineering</td>
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<th>Department of Finance</th>
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<td>FIELD OF STUDY</td>
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<td>Financial Management/ Financial Accounting</td>
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<td>Economic Analysis</td>
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<th>Department of Safety, Security and Liaison</th>
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<td>FIELD OF STUDY</td>
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<td>Criminology</td>
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<tr>
<td>Road Traffic &amp; Municipal Management</td>
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To qualify for the bursary scheme, the applicant must **complete a bursary application form and attach the following:**

i) Certified copy of grade 12 mid year results (if currently in Grade 12) or Grade 12 certificate or NCV;

ii) Certified copy of proof of residence in the Mpumalanga Province;

iii) A letter/ provisional letter of acceptance or proof of registration from a higher education institution. Under no circumstances will an application be considered without a letter/ provisional letter of acceptance or proof of registration from the higher education institution;

iv) Certified copy of a South African identity document;

v) Proof of income of Parent or Guardian;

vi) Proof of disability from a registered medical doctor or clinic/ hospital (if applicable)

vii) Proof of indigent status (if applicable)

**PLEASE NOTE THE FOLLOWING:**

a) Only field of studies indicated on the template / advert will be considered for bursary award for 2015 academic year

b) Application forms are available in all the Departments of the Provincial Government including Districts Offices, Circuit offices and Secondary schools The Mpumalanga Provincial government reserves the right not to award a bursary.

c) Successful candidates will be informed from 23 January 2015 after the Bursary Centralisation Committee has finalised the selection process and approval given by Head of Department of Education.
d) If you do not hear from the department by the end of January 2015, consider your application to be unsuccessful.

e) Verification of Residential address and indigent status will be conducted without prior notification. Please note that verification visits do not imply that the applicant has been successful in receiving a bursary.

f) Those applying for a bursary in Engineering must have obtained 60% or more or level 5, 6 or 7 in English, Mathematics and Physical Science.

g) Proof of registration at a Higher Education Institution is essential for those applying for Engineering.

The closing date for submission of all application forms is **30 September 2014**.

General enquiries contact Thabile Nkhoma EXT 5399/Jerry Motha EXT 5405/ Hlengiwe Zondi EXT 5370/Lillian Magagula EXT 5515/Sbongile Sgauka EXT 5351/Phindile Sithole EXT 5421/ Matubane Ranta EXT 5077,dial 013 766 EXT 5077. Completed Applications can be either be:

- Hand delivered to Provincial office of Department of Education located at Riverside Government Complex building number 5 upper ground floor, or

- Posted to the following address - The Bursary Unit, Department of Education, Private Bag X 11341, Nelspruit, 1200