



The Mpumalanga Department of Education offers contract Education Assistant positions to unemployed youth who are 18 and 35 years old.

All public schools are offering temporary Education Assistant positions to the unemployed youth of the Province, who are 18 – 35 years old.

The Mpumalanga Department of Education is initiating a drive to create employment for the unemployed youth who have an interest in education and the community in which they reside.

Duties/ tasks

Among other things, Education Assistants will be required to prepare the classroom for teaching and learning and ensure that teaching materials are available and ready for use. Hand out workbooks/ textbooks to learners. Preparing mark sheets, keeping of records, capturing of marks. Distribute question papers, worksheets, classwork books, marked scripts to learners. Assist the teacher with photocopying of question papers, work sheets etc. Support the teacher to manage behaviour in the classroom. Help learners with their educational and social development; maintain a safe, secure and clean classroom environment; oversee learners out of the classroom and during lunch breaks; supervise group activities of learners and carry out administrative tasks as required by the school.

Requirements

Candidates must possess a NQF level 4 qualification (Grade 12 or equivalent), however NQF level 7 (degree) will be an added advantage or unemployed teachers (NQF7/8). Must be in possession of a South African Bar Coded ID or Smart Card ID.

Good organisational skills; flexibility and creativity; basic IT skills; enjoy working with children and young adults; patience, confidence and a compassionate attitude; good literacy and numeracy skills; ability to manage groups of learners and deal with challenging behaviour and ability to communicate in English and one other official language.

Remuneration

The stipend paid to assistants will be R3 500 per month and a UIF contribution (1% R35.00) of stipend will be deducted.

Period of Employment

The employment contract will commence on 1 December 2020 and will be terminated on 31 March 2021.

Closing date

The closing date is 15h00 Tuesday 17 November 2020, and it is envisaged that the successful candidates will begin at schools on 1 December 2020.

Applications

Applications can be submitted directly to the school or preferred alternative through the Sayouth data free mobi-website. Please follow the steps as indicated below:

- 1) Register or login with SA Youth for free using the link <https://sayouth.datafree.co/p/dbe>;
- 2) Complete all questions to see jobs at the schools closest to you;
- 3) Tap on the job you're interested in and click APPLY;
- 4) No ID number? Trouble applying? Call 0800 727272 toll free for help



The Mpumalanga Department of Education offers contract General Assistant (Janitor / Handyman, Cleaner, Screeners, Caretakers, Learner Support, Library, Admin/SAMS) positions to unemployed youth who are 18 and 35 years old.

All public quantile 1 to quantile 3 schools are offering temporary General Assistant positions to the unemployed youth of the Province, who are 18 – 35 years old.

The Mpumalanga Department of Education is initiating a drive to create employment for the unemployed youth who have an interest in education and the community in which they reside.

Duties/ tasks

Among other things, School Assistants will be required to render services as **Reading Coaches, e-Cadres, Janitors (infrastructure maintenance), Care Workers, Librarian, and Cleaners**. Help school management team in maintaining of a safe, secure and clean school, classroom and administrative environment.

Requirements

Must be in possession of a South African Bar Coded ID or Smart Card ID.

Candidate must have good organisational skills; flexibility and creativity; enjoy working with children and young adults; patience, confidence and a compassionate attitude; good literacy and numeracy skills; ability to manage groups of learners and deal with challenging behaviour and ability to communicate in English and one other official language).

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