

**APPLICATION FOR AN UNEMPLOYED PROFESSIONALLY QUALIFIED EDUCATOR TO BE INCLUDED ON THE MPUMALANGA DEPARTMENT OF EDUCATION'S UNEMPLOYED EDUCATOR REGISTER**

**INSTRUCTIONS**

1. This form must be duly completed by an Unemployed Professionally Qualified Educator to be included on the Unemployed Educator Register to be maintained by the Mpumalanga Department of Education;
2. This Form shall be submitted in place of a Curriculum Vitae and shall be completed in ink;
3. Copies of all formal Academic Qualifications, Academic Transcript for every qualification shall be attached including highest school qualifications, SACE Certificate and RSA ID documents;
4. If in possession of Foreign Qualification the SAQA Certificate as well as Department of Higher Education Evaluation of Educator Qualifications Certificate if available shall be attached;
5. The duly completed Form and supporting documents shall be e-mailed to [unemployededu.mpumalanga@mpuedu.gov.za](mailto:unemployededu.mpumalanga@mpuedu.gov.za)
6. The duly completed documents can also be submitted to the Office of the Deputy Director: HR Services in the Districts of the Sub-Directorate: HR Staffing at Head Office, Ikhamanga Building, Government Complex, Nelspruit;
7. Complete in full or indicate with a "X" where required

**1. Section 1: Personnel Particulars of the Educator**

**a. Personal Particulars:**

PERSAL No:	ID Number:		RSA Citizen:		Yes	No				
Surname:	Initials:									
First Name(s):	SACE Certificate Number:									
Gender:	F	M	Race:	A	C	I	W	E-Mail Address:		
Area of Preference for Employment:		Alternative E-Mail								
Indicate the Circuit or District if specific area is required or any school of no specific area is required		Alternative E-Mail								
Cell Number:	Alternative Cell Numbers:									
School Completed Grade 12:	Province Completed Grade 12:									

**b. Qualifications:**

Tertiary Institution Attended	Qualification Obtained	Date Obtained	Subjects Passed

**c. Subjects Qualified to Teach: (The specific phase of teaching experience should be indicated in the column provided i.e. Foundation, Intermediate, Senior, FET or a combination of the relevant phases)**

Subjects	Grades	Phase	Language in which You can Teach Subject

**d. Teaching Experience:**

Name of Department	Institution	Start Date	End Date	Capacity	Subjects	Grades

**e. Declaration by Teacher:**

SIGNATURE OF APPLICANT	DATE
------------------------	------