



education

DEPARTMENT: EDUCATION
MPUMALANGA PROVINCE

The Mpumalanga Department of Education awaits applications from suitably qualified and experienced persons for appointment to positions as set out below.

EDUCATION PSYCHOLOGIST GRADE 1 (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT TEAM - LSPID GRANT

Salary: R 674 892 p.a.

Requirements: Applicants must be in possession of an appropriate qualification that allows registration with the HPCSA as a Psychologist in a relevant registration category. No experience is required if registered with HPCSA in respect of RSA Psychologists who performed Community Service or 1 year relevant experience in respect of foreign qualified Psychologists. Registration with the South African Council of Educators (SACE) although applications without proof of registration with SACE would be provisionally accepted, on condition that proof of registration be provided shortly after appointment. An in-depth knowledge and understanding of education legislation and policies and an ability to promote inclusive education which includes promoting access to quality public funded education for learners with disabilities. Ability to work as part of a team and collaborating with stakeholders. Able to take initiative, work under pressure and be a problem-solver if and when necessary. Experience in co-ordinating education and other support for learners with disabilities will be an added advantage. The incumbent will function as part of the District-based Support Team with the specific responsibility of providing transversal outreach services to care centres and special schools that include learners with severe to profound intellectual disabilities (LSPID). The job involves travelling and therefore a valid driver's license is a requirement. The applicant must have advanced computer skills. Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

Duties: As a member of the transversal team, the incumbent will collaborate with team members in the provision of support to designated schools and care centres on an itinerant basis. Support to be provided will include: Assessment of LSPID enrolled in the schools/ care centres; provision of therapeutic and psychosocial intervention to learners and families; monitoring and reporting on these learners' progress; training caregivers on the learning programme for LSPID; monitoring and reporting caregivers' implementation of the learning programme for LSPID; training and supporting teachers, on the learning programme for LSPID; monitoring and reporting on the implementation of the learning programme in designated schools and care centres; advocating for access to quality public funded education for LSPID and carrying out administrative functions related to the support provided; Incumbent may also be required to provide support to other learners in the community as and when needed.

Post Ref No N1/001 - Gert Sibande District Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

DEPUTY CHIEF EDUCATION SPECIALIST: CIRCUIT MANAGEMENT

Salary: R 482 706 p.a.

Requirements: An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of school administration and the interactions between various role players in education. Competent manager in curriculum delivery. Sufficient knowledge and understanding of current national and provincial education- and public service policies and legislation. Proven track record in the area of co-ordination of activities and participative style of management as well as leadership skills. Proven negotiation and conflict management skills. Ability to communicate effectively with broader spectrum of role players. Good verbal and written communication- and financial management skills. Policy development- and researching skills. Curriculum- and staff developing skills. Valid driver's license. Registration with SACE

Duties: Monitor implementation of curriculums, administrative and financial policies and directives at institutions. Monitor that objectives of institutions are met in accordance with budget allocations. Maintain discipline. Interpret and communicate all policies to stakeholders. Monitoring schools and subject improvement

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plans. Supervision of schools curriculum by SMTs. Support to the school improvement plans. Monitoring of provisioning of basic school facilities e.g. LTSM and school furniture. Management, leadership and governance of schools work force and school governing bodies. Support and monitoring of quality learning, teaching and assessment. Management of quarterly assessments by ensuring that only external exam marks are submitted in the review sessions. Improvement of learner achievements in ANA and NSC. Management of learners and teachers attendances in the schools, and providing summary of quarterly attendance of learners to the district office. Improve learners promotion rate from grade 8 to 12, increases in Maths, EMS, and Sciences intake per grade. Management of curriculum coverage in schools. Management of support by teachers on learner progression or repeating learners (e.g. ensuring availability of remedial strategies per school). Management of IQMS for school management teams and teachers. Management of learner's progression and reduction of repeating learners from grade R to 12. School monitoring and support to schools and management of school visits and data usage.

Post Ref No N1/002 – Msukaligwa 2 Circuit Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No N1/003 – Mkhondo 2 Circuit Office, Mkhondo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

Post Ref No N1/004 – Steve Tshwete 3 Circuit Office, Middelburg

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No N1/005 – Siyabuswa 2 Circuit Office, Siyabuswa

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No N1/006 – Malelane 2 Circuit Office, Kamhushwa

Enquiries: Ms JT Dlamini, Tel (013) 766 0508

Post Ref No N1/007 – Shatale Circuit Office, Shatale

Enquiries: Mr T Magoane, Tel (013) 766 7410

CHIEF EDUCATION THERAPIST GRADE 1: PHYSIOTHERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT TEAM - LSPID GRANT

Salary: R 440 982 p.a.

Requirements:

Applicants must be in possession of an appropriate qualification that allows registration with the HPCSA as a Physiotherapist. A minimum of 3 years appropriate experience after registration with the HPCSA in the profession is required. Registration with the South African Council of Educators (SACE) although applications without proof of registration with SACE would be provisionally accepted, on condition that proof of registration be provided shortly after appointment. An in-depth knowledge and understanding of education legislation and policies and an ability to promote inclusive education which includes promoting access to quality public funded education for learners with disabilities. Experience in working as part of a team and collaborating with stakeholders as well as in co-ordinating education and other support for learners with disabilities will be an added advantage. Able to take initiative, work under pressure and be a problem-solver if and when necessary. The incumbent will function as part of the District-based Support Team with the specific responsibility of providing transversal outreach services to care centres and special schools that include learners with severe to profound intellectual disabilities (LSPID). The job involves travelling and therefore a valid driver's license is a requirement. The applicant must have advanced computer skills. Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

Duties:

As a member of the transversal team, the incumbent will collaborate with team members in the provision of support to designated schools and care centres on an itinerant basis. Support to be provided will include: Assessment of LSPID enrolled in the schools/ care centres; provision of relevant therapeutic intervention to learners and families; monitoring and reporting on these learners' progress; training caregivers on learning programme for LSPID; monitoring and reporting caregivers' implementation of the learning programme for LSPID; training and supporting teachers, on learning programme for LSPID; monitoring and reporting on the implementation of the learning programme in designated schools and care centres; advocating for access to quality public funded education for LSPID and carrying out administrative functions related to the support provided. The Incumbent may also be required to provide support to other learners in the community as and when needed.

Post Ref No N1/008 - Gert Sibande District Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

CHIEF EDUCATION THERAPIST GRADE 1: SPEECH THERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT TEAM - LSPID GRANT

Salary: R 440 982 p.a.

Requirements:

Applicants must be in possession of an appropriate qualification that allows registration with the HPCSA as a Physiotherapist. A minimum of 3 years appropriate experience after registration with the HPCSA in the profession is required. Registration with the South African Council of Educators (SACE) although applications without proof of registration with SACE would be provisionally accepted, on condition that proof of registration be provided shortly after appointment. An in-depth knowledge and understanding of education legislation and policies and an ability to promote inclusive education which includes promoting access to quality public funded education for learners with disabilities. Experience in working as part of a team and collaborating with stakeholders as well as in co-ordinating education and other support for learners with disabilities will be an added advantage. Able to take initiative, work under pressure and be a problem-solver if and when necessary. The incumbent will function as part of the District-based Support Team with the specific responsibility of providing transversal outreach services to care centres and special schools that include learners with severe to profound intellectual disabilities (LSPID). The job involves travelling and therefore a valid driver's license is a requirement. The applicant must have advanced computer skills. Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

Duties:

As a member of the transversal team, the incumbent will collaborate with team members in the provision of support to designated schools and care centres on an itinerant basis. Support to be provided will include: Assessment of LSPID enrolled in the schools/ care centres; provision of relevant therapeutic intervention to learners and families; monitoring and reporting on these learners' progress; training caregivers on learning programme for LSPID; monitoring and reporting caregivers' implementation of the learning programme for LSPID; training and supporting teachers, on learning programme for LSPID; monitoring and reporting on the implementation of the learning programme in designated schools and care centres; advocating for access to quality public funded education for LSPID and carrying out administrative functions related to the support provided. The Incumbent may also be required to provide support to other learners in the community as and when needed.

Post Ref No N1/009 - Nkangala District Office, KwaMhlanga

Enquiries:

Ms M Masilela, Tel (013) 947 1816

CHIEF EDUCATION THERAPIST GRADE 1: OCCUPATIONAL THERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT TEAM - LSPID GRANT

Salary: R 440 982 p.a.

Requirements:

Applicants must be in possession of an appropriate qualification that allows registration with the HPCSA as a Physiotherapist. A minimum of 3 years appropriate experience after registration with the HPCSA in the profession is required. Registration with the South African Council of Educators (SACE) although applications without proof of registration with SACE would be provisionally accepted, on condition that proof of registration be provided shortly after appointment. An in-depth knowledge and understanding of education legislation and policies and an ability to promote inclusive education which includes promoting access to quality public funded education for learners with disabilities. Experience in working as part of a team and collaborating with stakeholders as well as in co-ordinating education and other support for learners with disabilities will be an added advantage. Able to take initiative, work under pressure and be a problem-solver if and when necessary. The incumbent will function as part of the District-based Support Team with the specific responsibility of providing transversal outreach services to care centres and special schools that include learners with severe to profound intellectual disabilities (LSPID). The job involves travelling and therefore a valid driver's license is a requirement. The applicant must have advanced computer skills. Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

Duties:

As a member of the transversal team, the incumbent will collaborate with team members in the provision of support to designated schools and care centres on an itinerant basis. Support to be provided will include: Assessment of LSPID enrolled in the schools/ care centres; provision of relevant therapeutic intervention to learners and families; monitoring and reporting on these learners' progress; training caregivers on learning programme for LSPID; monitoring and reporting caregivers' implementation of the learning programme for LSPID; training and supporting teachers, on learning programme for LSPID; monitoring and reporting on the implementation of the learning programme in designated schools and care centres; advocating for access to quality public funded education for LSPID and carrying out administrative functions related to the support provided. The Incumbent may also be required to provide support to other learners in the community as and when needed.

Post Ref No N1/010 - Bohlabela District Office, Bushbuckridge

Enquiries: Mr TZ Magoane, Tel (013) 766 7410

CLINICAL NURSE PRACT GR 1: SEN SCHOOL / BOARDING SCHOOL

Salary: R 362 559 p.a.

Requirements: A Diploma/Degree in nursing or equivalent qualification as well as a post basic qualification with a duration of at least 1 year in curative skills in Primary Health Care accredited with the SANC. Proof of registration with the SANC as Professional Nurse. Knowledge of relevant legal requirements for nursing. Sufficient credible experience. Knowledge of Education White Paper 6 on Inclusive Education. A PHC qualification will serve as an added advantage. Computer literacy. A valid driver's license.

Duties: Identify and monitor health care needs of learners. Accompany and arrange medical treatment for learners. Render day to day nursing care services. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by health facilities. Display a concern for learners, promote and advocate proper support. Facilitate a wide range of medical care for short-, medium- and long term medical needs of learners.

Post Ref No N1/011 - Steve Tshwete Boarding School, ELANDSPRUIT, MIDDELBURG

Enquiries: Ms M Masilela, Tel (013) 947 1816

**EDUCATION THERAPIST GRADE 1: OCCUPATIONAL THERAPIST
(SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT**

Salary: R 300 828 p.a.

Requirements: An appropriate recognized qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA). Registration with the HPCSA as a Therapist in the specific field (Occupational Therapy or Speech Therapy) as well as registration with SACE. Valid driver's license. Relevant experience in terms of the OSD to determine the grade of the successful candidate is required if registered with the HPCSA in the RSA as a Therapist who performed Community Service. Willingness to stay on the school premises if so required. Appointment will be subject to the completion of a vetting/screening process. Applications without proof of registration with SACE would be provisionally accepted, on condition that definite proof of registration be provided prior to appointment.

Duties: Function as integral member of the professional multi-disciplinary team dealing with learners with special needs. Provide specific therapy (occupational- or speech therapy) to learners who have perceptual-motor problems, physical and neurological impairment, sensory integration and developmental backlogs. Implement prevention and intervention support programmes with regard to learners with special needs.

Post Ref No N1/012 - Mantjedi Special School (SID), Pankop, Hammanskraal

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No N1/013 - Wolvenkop Special School (SID), Bronkhorstspuit

Enquiries: Ms M Masilela, Tel (013) 947 1816

Post Ref No N1/014 - Estralita Special School (SID), Mashishing

Enquiries: Mr T Magoane, Tel (013) 766 7410

**SENIOR EDUCATION SPECIALIST: SEN SCHOOL SOCIAL SUPPORT TEAM -
LSPID GRANT**

Salary: R 391 677 p.a.

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Requirements: Applicants must be in possession of a recognised three- or four year qualification (REQV13/14) which includes a professional teacher qualification. Registered with the South African Council of Educators (SACE) as professional educator and 5 years' experience in the educational field. An in-depth knowledge and understanding of education legislation and policies and an ability to promote inclusive education which includes promoting access to quality public funded education for learners with disabilities. Experience in working as part of a team and collaborating with stakeholders. Able to take initiative, work under pressure and be a problem-solver if and when necessary. Experience in co-ordinating education and other support for learners with disabilities will be an added advantage. The incumbent will function as part of the District-based Support Team with the specific responsibility of providing transversal outreach services to care centres and special schools that include learners with severe to profound intellectual disabilities (LSPID). The job involves travelling and therefore a valid driver's licence is a requirement. The applicant must have advanced computer skills. Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

Duties: As a member of the transversal team, the incumbent will collaborate with team members in the provision of education support to designated schools and care centres on an itinerant basis. Support to be provided will include: Assessment of LSPID enrolled in the schools/ care centres; provision of relevant support to learners and families; monitoring and reporting on these learners' progress; training caregivers on the learning programme for LSPID; monitoring and reporting caregivers' implementation of the learning programme for LSPID; training and supporting teachers on learning programme for LSPID; monitoring and reporting on the implementation of the learning programme in designated schools and care centres; advocating for access to quality public funded education for LSPID and carrying out administrative functions related to the support provided. The incumbent may also be required to provide support to other learners in the community as and when needed.

Post Ref No N1/015 - Gert Sibande District Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

CHIEF WORKS INSPECTOR: WORKS INSPECTIONS

Salary: R 299 709p.a.

Requirements: National Diploma in Building or Mechanical or Electrical or N3 with passed Trade Test or National Diploma in Engineering. Three to Five Years' relevant post-qualification (after completing qualification) experience. Computer literate. Valid driver's license.

Duties: Plan and execute inspections on infrastructure projects and implement condition assessments. Prepare specifications for work. Develop bill of quantities. Develop proposals on associated costs. Implement inspections on all building projects. Facilitate and resolve technical problems. Implement condition assessments. Manage people and finances.

Post Ref No N1/016 - Gert Sibande District Office, Ermelo

Enquiries: Mr MP Nkosi, Tel (017) 801 5077, Ms G Motau, Tel (017) 801 5097

APPLICATIONS:

Applications should be submitted on Form Z.83, obtainable from any Public Service Department as well as on the Mpumalanga Department of Education website at www.mpumalanga.gov.za/education/, **select the Vacancies icon**. Applications **must** in all cases be accompanied by a recent updated comprehensive CV, **originally** certified copies (**not older than three months**) of all qualifications and RSA ID-document, as well as valid driver's license where required. **Please note that a passport or driver's license will not be accepted in lieu of an Identity Document. Failure to attach the requested documents will result in your application not being considered.** A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the **relevant** Post Reference Number on your application. No fax applications will be considered.

NB! APPLICANTS MUST ENSURE THAT THEY FULLY COMPLETE PART A, B AND C AS WELL AS THE DECLARATION AND SIGN FORM Z 83, EVEN IF THEY ARE ATTACHING A CV. INCOMPLETE AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.

NB!! IF YOU ARE CURRENTLY IN SERVICE, PLEASE INDICATE YOUR PERSAL NUMBER AT THE TOP OF FORM Z83.

Applications should be mailed to:

The Head of Department, Mpumalanga Department of Education,
Private Bag x 11341, Nelspruit, 1200,

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For attention: Mr. G Mathebula, HR Provisioning.

Applications may also be placed (recorded in the register) in the application container located at the Security Desk, Upper Ground, Building 5 of the Riverside Government Complex, but will be removed on Thursday 7 March 2019

NOTE:

*The Mpumalanga Department of Education is committed to provide equal opportunities and practices affirmative action employment. It is the intention of the Department to promote representivity (disability, gender and race) through the filling of posts and a candidate whose transfer / promotion / appointment will promote representivity will receive preference.

*The filling of posts will be done in terms of the Department's need to meet Employment Equity targets.

***To enable the Department to promote employment equity of persons with disabilities, applicants with disabilities who wish to apply for these posts are required to attach documentary proof substantiating his/her disability, failing which applicants will be categorized as not having a disability.**

***The principle of Recognition of Prior Learning may be considered in respect of servicing Public Servants.**

*Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time.

*The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment.

*Candidates recommended for appointment will be subject to a vetting process prior to appointment.

*If no response is received from Mpumalanga Department of Education within 90 days after the closing date of the advert, applicants must assume that their application was not successful.

CLOSING DATE:

The closing date for the receipt of all applications is **16:00 on Thursday 7 March 2019**. No applications received by the Directorate: HR Provisioning (H/O) after the closing date and time will be considered. It should be noted that the Department will not take responsibility for applications received after the closing date and time even if said applications were sent through Post Office speed services or a courier service.

