



education

Department:
Education
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SENIOR CERTIFICATE EXAMINATION - 2006

ENGLISH SECOND/ADDITIONAL LANGUAGE PAPER 1

STANDARD GRADE

OCTOBER/NOVEMBER 2006

105-2/1

ENGLISH ADDITIONAL/SECOND LANG SG: Paper 1

MARKS: 80

TIME: 2 hours



105 2 1

SG

This question paper consists of 11 pages.



INSTRUCTIONS AND INFORMATION

1. Answer ALL the questions.
2. Start each section on a NEW page.
3. Pay special attention to spelling and sentence construction.

SECTION A: COMPREHENSION**QUESTION 1**

Read the passage and answer the questions that follow.

ASKING THE RIGHT QUESTIONS AT AN INTERVIEW

- 1 Dressing to kill, a professional CV, and pre-prepared answers to the usual questions are all very well, but it is preparing and asking smart questions of your own that can seal the job for you, say employment specialists. This is something very few candidates grasp. "The power of asking questions tends to be largely underestimated," says Cindy Norcott, a recent Business Women's Association Entrepreneur of the Year. Asking questions is very important, not only to help you establish whether you are right for a job, but also to convince an employer of your worth. "It shows that you really care and are looking for the right job," says Norcott. "It shows too that you have a naturally inquiring mind and have thought about the position you're applying for and the company you're applying to."
- 2 Prepare at least five questions, the specialists advise, and make them as positive as possible. Good topics are the job, the company, the industry, the profession, and outside events that could affect these. You could ask for more details about the job – whom you'll report to and exactly what your functions will be. Ask whether the advertised position is a new position or if someone has vacated it. If the person left the company, you could inquire politely why the person left. Always ask about opportunities for promotion and training.
- 3 When you ask about the company and industry, be sure to do it in a way that indicates you've done your homework and are up to date with developments. An example of a question that you can ask is, "I know you're expanding. Where's your next branch going to be?" You can ask about practical issues, such as working hours, facilities, and what kind of computer system is used. Don't hesitate to ask an interviewer to explain something that has been said. However, if you do this repeatedly, they may think you have trouble listening and understanding. Finally, remember never to leave the interview without thanking your interviewer and asking when you will be notified about the outcome of the interview.
- 4 Asking the wrong questions, on the other hand, can be worse than asking no questions at all. If you ask, "Would I really have to work some weekends?" implies you're not willing to make yourself available. Asking questions on only one topic can also spoil your chances. You don't want to be seen as a person who focuses only on, for example, the working conditions or on only one aspect of the job. Avoid questions that may be

seen as pushy, such as, "When will I be promoted?" or "When will we meet again?" Strictly avoid unnecessary questions like those with answers readily available in the media. You should already know how long a company's been going, what exactly it does, how many branches it has, and so on. You need to do your homework.

- 5 Specialists usually advise against asking about money in a first interview unless the interviewer brings it up or unless the job is particularly money-driven, such as a job in sales. If nothing has been stated in the advertisement, you could simply ask how the package will be structured and whether you will have medical aid and a pension. If the job is attractive and offers a superb career opportunity, be prepared to negotiate. Try to look ahead – this job could be the start of a wonderful career.

[Adapted from *Cosmopolitan*, August, 2004]

- 1.1 Explain the following expressions in the context of the passage:
- 1.1.1 "Dressing to kill" (paragraph 1) (2)
- 1.1.2 "seal the job" (paragraph 1) (2)
- 1.2 Read the following statement and answer the questions:
- "This is something very few candidates grasp." (paragraph 1)
- 1.2.1 To what does "This" refer? (2)
- 1.2.2 Who are the "candidates" in the context of the passage? (2)
- 1.3 In your own words, state what Cindy Norcott means when she says that the power of asking questions tends to be "largely underestimated". (paragraph 1) (2)
- 1.4 Explain the difference between a "new position" and a "vacated" position. (paragraph 2) (2)
- 1.5 Read the following quotation and answer the questions:
- "Always ask about opportunities for promotion and training." (paragraph 2)
- 1.5.1 How do YOU think promotion will benefit a person? Give ONE example. (2)
- 1.5.2 How do YOU think training an employee (worker) will benefit a company? Give ONE example. (2)

1.6 Choose the best answer.

"If the person left the company, you could inquire politely why the person left."
(paragraph 2)

The underlined words suggest that the specialist thinks that the person who is interviewed should be ...

- A hesitant.
- B pushy.
- C vague. (2)
- D tactful.

1.7 Choose the best answer.

The statement, "you've done your homework" (paragraph 3) is an indication of the candidate's ...

- A intellectual and social ability.
- B skills, attitudes and values.
- C interest and commitment.
- D ability to work after hours. (2)

1.8 State the TWO things that the candidate should do at the end of the interview. (2)

1.9 Choose the best answer.

Which ONE of the following would be a good question to ask in an interview?

- A When will I get my first salary increase?
- B How often will I have to work late in the evenings?
- C Will in-service training be provided?
- D How many branches do you have in the city? (2)

1.10 Give the meaning of "Avoid" as it is used in paragraph 4. (2)

1.11 State the main idea of paragraph 4 in your own words. (2)

1.12 Is the following statement a FACT or an OPINION?

One should not ask about money at a first interview. (2)

1.13 In the last paragraph the writer refers to "the package". What does this mean? (2)

1.14 Quote a word from the last paragraph that means *to reach an agreement through discussion*. (1)

1.15 Read the following quotation and answer the question:

“If nothing has been stated in the advertisement...” (paragraph 5).

To what does “nothing” refer?

(2)

TOTAL SECTION A: 35

SECTION B: SUMMARY**QUESTION 2**

Read through the passage "Getting a group assignment done in time". In not more than 50 WORDS, list the SEVEN STEPS to be followed if you want to complete an assignment in time.

INSTRUCTIONS

- List SEVEN facts in full sentences.
- Write your summary in point form and NOT in a paragraph.
- Number your sentences from 1 to 7.
- Give only ONE fact per sentence.
- Use your own words as far as possible.
- Indicate the number of words you have used in brackets at the end of your summary.
- You will be penalised for exceeding the maximum number of words or failing to indicate the number of words used.

GETTING A GROUP ASSIGNMENT DONE IN TIME

People are often called upon to work in a group when doing a task. You could be doing a written or an oral presentation at school or you could be part of a group preparing for a presentation at work. There are many pros and cons of working in a group. More people are available to do the work and offer opinions but there may also be conflict among the group members. There are, however, ways of getting things done successfully in record time.

Analysing exactly what is required by the task is a good starting point because everyone in the group should have a clear idea of the final product expected. From there one needs to identify the various sub-tasks that need to be done in order to reach the desired end product. Once you are satisfied that nothing has been left out, arrange the tasks in sequence.

Determine how long each sub-task will take. Try estimating an optimistic and pessimistic time, and then take an average. Add a little time to cover any delays. To lighten the workload, divide the tasks among the members, taking their specific strengths into consideration. Setting up regular meeting times will ensure that there is feedback and sharing of ideas and this will ensure that everyone keeps on track.

The final step may seem the easiest but can be the most time consuming. It is now time to compile the assignment as a group so that it is ready for presentation. This will include adding all the finishing touches to ensure that the assignment meets all the requirements.

[Adapted from *Young*, August/September 2005]

TOTAL SECTION B: 10

SECTION C: LANGUAGE USAGE**QUESTION 3**

3.1 Complete the following passage by:

- giving the correct form of the words in brackets;
- supplying the missing word;
- choosing the correct alternative; or
- giving the opposite.

Write only the question number and your answer.

THEFT AT THE CAMERA SHOP

A manager and a shop assistant discover that a number of expensive cameras have been stolen from their shop.

Manager: (*Angry and upset*) How could this have 3.1.1 (happen)? You were here all the time, 3.1.2 (be) you?

Assistant: Yes, Sir - but...

Manager: I cannot imagine how these 3.1.3 (thief) managed to get away 3.1.4 (...) more than twelve thousand rands worth of digital cameras.

Assistant: Sir, they must have stolen them from the boxes that 3.1.5 (be) on the trolley. I was attending 3.1.6 (...) another customer and only later found that the boxes had 3.1.7 (be empty).

Manager: Let's look at the security video tape.
Both watch the tape that the security cameras recorded
3.1.8 (*early*).
Oh no! This is 3.1.9 (opposite of 'useful'); the image is
3.1.10 (to/two/too) grainy!

Assistant: Hold on, it's getting better, I think we may have something here. Look at that woman trying to grab the 3.1.11 (demonstrate) camera 3.1.12 (chain) to the counter.

Manager: Look! She and that man 3.1.13 (now move) towards the trolley at the back of the shop. We've got them! This is all the evidence the police need.

Assistant: Good thing the security camera 3.1.14 (install) last week!

(14)

- 3.2 Rewrite the sentence starting with the underlined words.
The assistant was taking the new digital cameras to the storeroom. (2)
- 3.3 Combine the following sentences by giving the missing words in 3.3.1 and 3.3.2 below:
A digital camera captures a picture.
A digital camera records sound.
A digital camera does not only 3.3.1 (...) a picture but 3.3.2 (...) records sound. (2)
- 3.4 Read the quotation and choose the best answer.
Assistant: Hold on, it's getting better, I think we may have something here.
The assistant's tone is ...
A excited.
B frightened.
C sarcastic.
D nervous. (1)
- 3.5 Report what the manager said, starting with the words given:
Manager: We've got them! This is all the evidence the police need.
The manager exclaimed that they had got them and added ... (3)
- 3.6 Rewrite the following sentence to show that you do not agree. Start with:
No, the police ...
The police went public with the culprit's photo. (1)
- 3.7 Complete the passage below:
Less than three weeks later, Jack McDonald was arrested. He was 3.7.1 (...) home and they charged 3.7.2 (...) with theft. (2)

[25]

QUESTION 4

Study the following cartoon, then answer the questions.



4.1 Choose the best answer to complete the sentence.

The taxi belonging to the "Priest" is drawn in a different position in each frame. This clearly emphasises the ...

- A fear of the passengers.
- B terrible state of the taxi.
- C impatience of taxi drivers.
- D taxi driver's reckless speed.

(2)

4.2 Is the word "praying" used LITERALLY or FIGURATIVELY in frame 3?
Give a reason for your answer.

(2)

4.3 Study frame 3 and list TWO facts that prove that the "Priest's" taxi is not roadworthy. (2)

4.4 Read the following passage and find FOUR incorrect words. Rewrite each word correctly. Write ONLY the FOUR WORDS you have corrected. If you correct more words, only the first four corrections will be marked.

The priests body language reflects his recklessness. The other driver looks calm and have both hands on the steering wheel, which suggests that his passengers are in save hands.

(4)
[10]

TOTAL SECTION C: 35

GRAND TOTAL: 80

