

**OFFICE OF THE PREMIER
VOTE 1**

**DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 MARCH 2003**

These amounts are not recognised in the financial statements, and are disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), the Treasury Regulations for Departments and Constitutional Institutions issued in terms of the Act and the Division of Revenue Act, Act 5 of 2002.

20. Contingent liabilities

	Nature	Note	2002/03 R'000	2001/02 R'000
Motor vehicle guarantees	Employees	Annexure 2A	-	156
Housing loan guarantees	Employees	Annexure 2B	810	763
			810	919

21. Commitments

Current expenditure

Approved and contracted/ordered
Approved but not yet contracted

Capital expenditure

Approved and contracted/ordered
Approved but not yet contracted

Total Commitments

1 121	-
1 121	1 485
1 121	1 485

22. Accruals

Listed by standard Item

Administrative	538	246
Inventories	41	36
Machinery and Equipment	175	-
Land and Buildings	-	-
Professional and Special	262	90
Transfer payments	-	-
Miscellaneous	2	-
		1 018
		372

Listed by programme level

Management Services	356	210
Communication Services	328	14
Legal Services	12	5
Internal Audit	-	12
Executive Support Services	59	9
Macro Policy and Strategy	37	14
Transformation	226	108
		1 018
		372

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23. Employee benefits

	2002/03 R'000	2001/02 R'000
Leave entitlement	694	258
Thirteenth cheque	2 541	2 144
Performance bonus	524	784
	<u>3 759</u>	<u>3 186</u>

24. Leases

24.1 Operating leases	Property	Equipment	Total 2002/03 R'000	Total 2001/02 R'000
Not later than 1 year	-	-	-	-
Later than 1 year and not later than 3 years	27	2 450	2 477	2 141
Later than 3 years	-	-	-	-
Future finance charges	3	735	738	435
Present value of lease liabilities	<u>30</u>	<u>3 185</u>	<u>3 215</u>	<u>2 576</u>

25. Key management personnel**Remuneration**

	13 103	10 738
Premier	747	-
1 X Director-General	739	642
1 X Deputy Director-General	574	531
2 X Special Advisers	1 003	942
4 X Chief Directors	1 928	1 347
19 X Directors	8 112	7 276

26. Gifts, donations and sponsorships**Nature of gift, donation or sponsorship**

Premier's Service Excellence Award	100	-
	<u>100</u>	<u>-</u>