

**OFFICE OF THE PREMIER
VOTE 1**

**DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2004**

21. Contingent liabilities

Motor vehicle guarantees	Employees	Annexure 3	438	-
Housing loan guarantees	Employees	Annexure 3	1,272	810
			1,710	810

Capital expenditure

Approved and contracted / ordered			-	1,121
Approved but not yet contracted			-	-
Total Commitments			-	1,121

22. Commitments

Current expenditure				
Approved and ordered		Note 22.1	1,515	1,018
Approved and contracted			6,500	-
Total Commitments			8,015	1,018

22.1 Accruals

Listed by standard Item

Administrative	727	538
Inventories	215	41
Equipment	54	175
Professional and special services	517	262
Miscellaneous	2	2
	1,515	1,018

Listed by programme level

Management Services	588	356
Communication Services	708	328
Legal Advisory Services	-	12
Internal Audit	4	-
Executive Support Services	28	59
Macro Policy and Strategy	65	37
Transformation Services	122	226
	1,515	1,018

**OFFICE OF THE PREMIER
VOTE 1**

**DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2004**

	2003/04	2002/03
	R'000	R'000
23. Employee benefits		
Leave entitlement	725	694
Thirteenth cheque	1,648	2,541
Performance bonus	679	524
	3,052	3,759
	3,052	3,759

24. Leases

	Property	Equipment	Total	Total
24.1 Operating leases (Technologies Acceptance)				
Not later than 1 year	-	2,997	2,997	
Later than 1 year and not later than 3 years	-	3,297	3,297	2,477
Later than 3 years	-	-	-	-
	-	6,294	6,294	2,477
Future finance charges	-	-	-	738
Present value of lease liabilities	-	-	-	738
Total present value of lease liabilities	-	6,294	6,294	3,215
	-	6,294	6,294	3,215

25. Key management personnel

25.1 Remuneration

	14,768	13,103
1 x Premier	747	747
1 x Director-General	787	739
1 x Deputy Director-General	620	574
2 x Special Advisers	1,083	1,003
5 x Chief Directors	2,509	1,928
22 x Directors	9,022	8,112

26. Gifts, donations and sponsorships

Premier's Service Excellence Awards	714	100
	714	100
	714	100